



EXHIBIT E – INSTRUCTIONS – SCOPE OF WORK-EVALUATION PLAN

Organization:	Kern Community Services	Program Manager:	TBD
Program Title:	Strong Families Resource Center	Finance Manager:	TBD
Fiscal Years:	07/01/2025 - 06/30/2028	Evaluation Manager:	TBD

FIRST 5 KERN FOCUS AREA: TBD

F5 CA Result Area: TBD

F5 CA Service Area: TBD

EVALUATION					PROGRAM				
Strategic Plan			Data Collection		Assigned Staff	Service Description	Data Reporting and Program Monitoring	Performance Reporting	
Focus Area	Objective	Result Indicator	Service Category	Assessment				Reporting Unit <small>(Children, Parents/Guardians, Families, Providers, Meetings, or Trainings)</small>	Annual Target <small>(Unduplicated Count)</small>
Focus Area - Child Health and Development	Objective 1.2. Increase the accessibility to comprehensive screenings in health, dental, mental and... ...ess for every... as well as			Ages and Stages Questionnaire-3	Family Health Advocate (2)	Provide developmental screenings to all children receiving support services. Office hours are M-F between 8am and 5pm.		Parents/Guardians	50
<p>From the dropdown menu, select the corresponding Focus Area and Objective that aligns with the proposed service. Refer to the 2025-2028 Strategic Plan and Exhibit C to complete.</p>			<p>Enter the assessment that will be used to assess the effectiveness of the service. Refer to the Assessment Glossary (Exhibit B) for Commission approved assessment or enter "N/A" if none.</p>		<p>List title(s) of the responsible (both funded and in-kind) staff members, including the quantity of each position in parenthesis (e.g., Family Advocate (3); Office Clerk (1) etc.). The staff members listed must coincide with the staff members listed on the Budget Form.</p>	<p>Provide a summary of the proposed service. Describe who will be served, duration of services, dates, and times of services (if applicable), and curriculum (if any).</p>		<p>From the dropdown menu, select the reporting unit for the proposed service (e.g., children, parents/guardians, provider, trainings, or meetings).</p>	<p>Enter the proposed annual target. The count must be an unduplicated count. See Exhibit A (Glossary of Terms) for definition.</p>