

FIRST 5 KERN
KERN COUNTY CHILDREN AND FAMILIES COMMISSION

Regular Meeting
Wednesday, October 4, 2023
2:00 P.M.

1300 17th Street, Room 1A
Bakersfield, California

AGENDA

COMMISSION TO CONVENE

ROLL CALL: Commissioners: Carrigan, Gilbert, Morillo, Murr, Nilon, Perez, Resendez, Sill, Wood

CONSENT AGENDA / OPPORTUNITY FOR PUBLIC COMMENT: ALL ITEMS LISTED WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE AND NON-CONTROVERSIAL BY COMMISSION STAFF. CONSENT ITEMS WILL BE CONSIDERED FIRST AND MAY BE APPROVED BY ONE MOTION IF NO MEMBER OF THE COMMISSION OR AUDIENCE WISHES TO COMMENT OR ASK QUESTIONS. IF A COMMENT OR DISCUSSION IS DESIRED BY ANYONE, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED IN THE LISTED SEQUENCE WITH AN OPPORTUNITY FOR ANY MEMBER OF THE PUBLIC TO ADDRESS THE COMMISSION CONCERNING THE ITEM BEFORE ACTION IS TAKEN.

PUBLIC PRESENTATIONS

- 1) This portion of the meeting is reserved for persons to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission. Commissioners may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for information, or request staff to report back to the Commission at a later meeting. Also, the Commission may act to direct staff to place a matter of business on a future agenda. **SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME BEFORE MAKING YOUR PRESENTATION.**

REPORTS AND ANNOUNCEMENTS

- 2) Committee members announcements and reports – Commissioners may make an announcement or a report on their own activities. They may ask a question for clarification, make a referral to staff, or take action to have staff place a matter of business on a future agenda. (Gov. Code 54954.2[a])
- 3) Technical Advisory Committee Report – Commissioner Wood
- 4) Budget and Finance Committee Report – Commissioner Carrigan
- 5) Outreach and Communications Report – Kevin Bartl, Communications Manager



- 6) Executive Director's Report – Amy Travis

SPECIAL PRESENTATIONS

- 7) Eric Xin, CPA, Partner Brown Armstrong – Presentation of the 2022-23 Fiscal Audit
- 8) Jianjun Wang, Ph D., Principal Investigator, California State University, Bakersfield – 2022-23 State Annual Report Presentation
- 9) Adventist Health, Children's Mobile Immunization Program, Data Summary FY2020-2023 presentation by Theresa Martinez, Evaluation and Program Director
- 10) First 5 Kern Data Packet by Lisa Colvig-Niclia, Vice President of Evaluation Services, Applied Services Research

PUBLIC HEARINGS

- 11) Annual Financial Audit – OPEN HEARING; RECEIVE PUBLIC TESTIMONY; CLOSE HEARING; RECEIVE AND FILE ANNUAL FINANCIAL AUDIT; DIRECT BROWN ARMSTRONG TO TRANSMIT THE ANNUAL FINANCIAL AUDIT TO THE CALIFORNIA CHILDREN AND FAMILIES COMMISSION.
- 12) Annual Report to California Children and Families Commission – OPEN HEARING; RECEIVE PUBLIC TESTIMONY; CLOSE HEARING; RECEIVE AND FILE ANNUAL REPORT; DIRECT THE EXECUTIVE DIRECTOR TO TRANSMIT THE ANNUAL REPORT TO THE CALIFORNIA CHILDREN AND FAMILIES COMMISSION.

ACTION ITEMS

- 13) *Minutes of the Children and Families Commission Meetings of August 2, 2023 – APPROVE
- 14) IMPACT Legacy 2023.3.11 (Kern County Superintendent of Schools (KCSOS) - Improve And Maximize Programs So All Children Thrive (IMPACT) Legacy – FUND THE AGREEMENT WITH KERN COUNTY SUPERINTENDENT OF SCHOOLS FOR A TERM OF TWO YEARS, IN AN AMOUNT NOT TO EXCEED \$999,062; AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE ANY AGREEMENTS AND OR ANY OTHER DOCUMENTS NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS PROGRAM.
- 15) Recommendations by the Budget and Finance Committee on the 2025 Request For Proposal (RFP) – APPROVE
- 16) Lease Agreement with DP Tower II LP – AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE THE LEASE AGREEMENT WITH DP TOWER II LP FOR THE PROPERTY LOCATED AT 5080 CALIFORNIA AVE., SUITE 200, BAKERSFIELD, CALIFORNIA FOR A TERM OF SEVEN YEARS, WITH AN EARLY TERMINATION CLAUS AT FIVE

YEARS; BEGINNING JANUARY 1, 2024, THROUGH DECEMBER 31, 2030; EXECUTE, AND IMPLEMENT THE OFFICE LEASE WITH DP TOWER II LP; FOR, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM. AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE LEASE.

- 17) *Program Services Mini-Grant Agreement template and Program Services Community Events Grant Template – APPROVE
- 18) Employee Compensation Review (Title: Executive Director) – APPROVE

CLOSED SESSION

- 19) Notice of Closed Session – Public Employee Performance Evaluation (Title: Executive Director) (Government Code Section 54957)

MISCELLANEOUS ITEMS

- 20) *Monthly Financial Report for July and August 2023 – RECEIVE AND FILE
- 21) *Report on Expenditures under the Policy on Support of Community Activities and Events (Kern Medical Foundation) – RECEIVE AND FILE
- 22) *Report on Expenditures under the Policy on Support of Community Activities and Events (The Safe Haven Kids League of California City) – RECEIVE AND FILE
- 23) *Report on Expenditures under the Policy on Support of Community Activities and Events (The Kern Literacy Council) – RECEIVE AND FILE
- 24) *Report on Expenditures under the Policy on Support of Community Activities and Events (The Kern Down Syndrome Network) – RECEIVE AND FILE
- 25) *Budget and Finance Committee meeting minutes – APPROVE
- 26) *Home Visiting Regional Grant Agreement between Merced County on behalf of First 5 Merced County and First 5 Kern – RECEIVE AND FILE
- 27) *IMPACT Grant Agreement between First 5 Fresno and First 5 Kern – APPROVE

ADJOURNMENT

Adjourn to Wednesday, December 6, 2023, 2:00 P.M., 1300 17th Street, Board Room 1A

FUTURE MEETINGS

First 5 Kern Commission	December 6, 2023	2:00 P.M.	KCSOS 1300 17 th St.
Technical Advisory Committee	October 16, 2023	2:00 P.M.	First 5 Kern office
Technical Advisory Committee	December 11, 2023	2:00 P.M.	First 5 Kern office



COMMITTEE ASSIGNMENTS – STANDING COMMITTEES

EXECUTIVE

Nilon (Chair)
Wood (Vice Chair)
Carrigan (Treasurer)
Sill (Secretary)

TECHNICAL ADVISORY

Wood (Chair)
Carrigan
Gilbert
Morillo

PERSONNEL

Wood (Chair)
Gilbert
Murr
Sill

BUDGET AND FINANCE

Carrigan (Chair)
Nilon
Morillo
Resendez

COMMITTEE ASSIGNMENTS – AD HOC COMMITTEES (Subject to Change)

COMMUNITY OUTREACH
AND COMMUNICATIONS

Sill (Chair)
Gilbert
Morillo
Nilon

PROJECT REVIEW

Morillo (Chair)
Perez
Murr
Resendez

COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT

First 5 Kern (Kern County Children and Families Commission) meeting facilities are accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Commission may request assistance at the First 5 Kern office, 2724 L Street, Bakersfield, California, or by calling (661) 328-8888. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

All agenda item supporting documentation is available for public review in the Office of First 5 Kern, 2724 L Street, Bakersfield, California, during regular business hours, 8:00 A.M. – 5:00 P.M., Monday through Friday, following the posting of the agenda. In addition, any supporting documentation related to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at that location.

