

FIRST 5 KERN
KERN COUNTY CHILDREN AND FAMILIES COMMISSION

Regular Meeting
Wednesday, June 1, 2022

Larry E. Reider Education Center – Room 101
2000 K Street
Bakersfield, California

MINUTES

COMMISSION CONVENED @ 2:00 P.M.

Present Commissioners: Carrigan, Gilbert, Morillo, Nilon, Richers, Sill, Wood
Absent Commissioners: Couch, Judd

Note: Cn, Ch, Gt, Jd, Mo, Nn, Rs, Sl, and Wd are abbreviations for Commissioners, Carrigan, Couch, Gilbert, Judd, Morillo, Nilon, Richers, Sill, and Wood, respectively. Alternate Commissioners Bermudez, Mena, Rutledge, and Perez are also similarly denoted. For example, "Nn-Wd" denotes Commissioner Nilon made the motion, and Commissioner Wood seconded it. The abbreviations "AB" means absent, and "ABD" abstained. "All ayes" means that all Commissioners present voted affirmatively. "NO" indicates a negative vote by the indicated Commissioner(s).

PUBLIC PRESENTATIONS

- 1) NONE

REPORTS AND ANNOUNCEMENTS

- 2) Committee members announcements and reports
 - Commissioner Wood made a recommendation to staff to have a reception for the incoming executive director at the June 20, 2022, Technical Advisory Committee meeting.
 - Commissioner Nilon introduced and welcomed Amy Travis, who will take the executive director position, on July 18, 2022.
- 3) Budget and Finance Committee Report
 - Commissioner Nilon reported that the budget was reviewed and approved to go forward to the full Commission for approval, which is on today's agenda.
- 4) Personnel Committee Report
 - Roland Maier, Executive Director, reported that the Committee met on May 18, 2022, and discussed and approved a 4% increase to the employee salary schedule and to move the recommendation to the full Commission for approval.

- 5) Executive Director's Report
- Mr. Maier reported Deborah Kelch, Interim Executive Director, First 5 Association of California, has stepped down, and the Association has hired a search firm to fill the position.
 - Mr. Maier reported First 5 California has a new Executive Director, Jackie Thu-Huong Wong.
 - Mr. Maier gave an update on Governor Newsom's May revision.
 - Mr. Maier reported on the AB 2062, Kids Plate Funding update.
 - Mr. Maier reported we are in the preliminary work of our audit conducted by Brown Armstrong.
 - Mr. Maier reported the agreement with Dr. Francine Oputa, the facilitator for our Racial Equity Diversity and Inclusion (REDI) work, was canceled due to lack of performance. However, Mr. Maier stated staff could continue its REDI work through First 5 California, which offers free training.
 - Mr. Maier reported Kathy Hylton, CFO, whose last day of employment was yesterday, and thanked her for her work with the Commission.

SPECIAL PRESENTATION

- 6) Planning for Universal Transitional Kindergarten (UTK) – Kern County Superintendent of Schools staff, Lisa Gilbert, Ed.D., Deputy Superintendent, Cheryl Nelson, D.P.A., Director, Community Connection for Child Care, and Megan Gretona, Manager, California Instructional Network, presenting.
- Megan Gretona, Manager, California Instructional Network, and Cheryl Nelson, D.P.A., and Director, Community Connection for Child Care, gave a PowerPoint presentation on Universal Prekindergarten, the umbrella under which all Early Learning program options exist in a mixed delivery system. As a result, there are multiple options for parents to choose from and decide what is best suited for their child's developmental level and the family's needs.

ACTION ITEMS

- Mo-Rs
Ch, Jd – AB
All Ayes
- 7) Minutes of the Children and Families Commission meetings of April 6 and May 18, 2022 – APPROVED
- Wd-Mo
Ch, Jd – AB
All Ayes
- 8) Fiscal Year 2022-23 Budget – ADOPTED THE FISCAL YEAR 2022-23 BUDGET AND AUTHORIZED THE EXECUTIVE DIRECTOR TO EXECUTE ANY DOCUMENT(S) NECESSARY TO IMPLEMENT THE ADOPTED BUDGET.
- Wd-Mo
Ch, Jd – AB
All Ayes
- 9) Five-Year Financial Plan – APPROVED THE 2023-27 FIVE-YEAR FINANCIAL PLAN AND AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE FIVE-YEAR FINANCIAL PLAN.
- Mo-Rs
Ch, Jd – AB
All Ayes
- 10) Employee Cost of Living (COLA) Adjustment – APPROVED A FOUR PERCENT COST OF LIVING ADJUSTMENT TO THE CURRENT SALARY SCHEDULE FOR ALL EMPLOYEES AND AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS ACTION.

- Gt-Mo
Ch, Jd – AB
SI-ABS
- 11) Memorandum of Understanding – Kern Behavioral Health and Recovery Services (KernBHRS) and Help Me Grow Kern County – APPROVED AGREEMENT WITH KERN BEHAVIORAL HEALTH AND RECOVERY SERVICES FOR A TERM OF ONE YEAR, JULY 1, 2022, THROUGH JUNE 30, 2023, IN AN AMOUNT NOT TO EXCEED \$261,555; AUTHORIZED THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT AND ANY OTHER DOCUMENT(S) NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM, AND AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE PROGRAM.
- Mo-Rs
Ch, Jd – AB
All Ayes
- 12) Professional Services Agreement between Mindful Data Solutions and Kern County Children and Families Commission – APPROVED THE PROFESSIONAL SERVICES AGREEMENT WITH MINDFUL DATA SOLUTIONS FOR A TERM OF ONE YEAR, JULY 1, 2022 THROUGH JUNE 30, 2023; IN AN AMOUNT NOT TO EXCEED \$69,500; AUTHORIZED THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE THE AGREEMENT AND ANY OTHER DOCUMENT(S) NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM, AND AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.
- Mo-Rs
Ch, Jd – AB
All Ayes
- 13) Project Agreement #2020.3.02 Bethany Services, Inc.-Discovery Depot Child Care – APPROVED THE ORGANIZATION NAME CHANGE FROM BETHANY SERVICES, INC. TO THE OPEN DOOR NETWORK AND AUTHORIZED THE EXECUTIVE DIRECTOR TO EXECUTE THE AMENDED AGREEMENT.
- Mo-Rs
Ch, Jd – AB
All Ayes
- 14) Project Agreement #2020.3.01 Alliance Against Family Violence and Sexual Assault-Small Steps Child Development Center – APPROVED THE ORGANIZATION NAME CHANGE FROM ALLIANCE AGAINST FAMILY VIOLENCE AND SEXUAL ASSAULT TO THE OPEN DOOR NETWORK AND AUTHORIZED THE EXECUTIVE DIRECTOR TO EXECUTE THE AMENDED AGREEMENT.

MISCELLANEOUS ITEMS

- Mo-Rs
Ch, Jd – AB
All Ayes
- 15) Monthly Financial Reports for March and April 2022 – RECEIVED AND FILED
- Mo-Rs
Ch, Jd – AB
All Ayes
- 16) Report on Expenditure under the Policy on Support of Community Activities and Events (Community Action Partnership of Kern/Oasis FRC) – RECEIVED AND FILED
- Mo-Rs
Ch, Jd – AB
All Ayes
- 17) Budget and Finance Committee meeting minutes of May 5, 2022 – RECEIVED AND FILED
- Mo-Rs
Ch, Jd – AB
All Ayes
- 18) Personnel Committee meeting minutes of May 18, 2022 – RECEIVED AND FILED
- Mo-Rs
Ch, Jd – AB
All Ayes
- 19) Professional Services Agreement between Carney's Business Technology Center and Kern County Children and Families Commission – RECEIVED AND FILED
- Mo-Rs
Ch, Jd – AB
All Ayes
- 20) Professional Services Agreement between Employer HR Legal Solutions and Kern County Children and Families Commission – RECEIVED AND FILED

Mo-Rs 21) Professional Services Agreement between Amy Travis and Kern County Children and
Ch, Jd – AB Families Commission, effective on or about July 18, 2022 – RECEIVED AND FILED
All Ayes

ADJOURNED @ 3:19 P.M.

Adjourned to Wednesday, August 3, 2022, 2:00 P.M. 2000 K Street, Room 101, Bakersfield