

**FIRST 5 KERN**  
**KERN COUNTY CHILDREN AND FAMILIES COMMISSION**

Regular Meeting  
Wednesday, February 2, 2022

Kern County Superintendent of Schools  
1300 17<sup>th</sup> Street, Room 1A  
Bakersfield, California

**MINUTES**

COMMISSION CONVENED @ 2:00 P.M.

Present Commissioners: Carrigan, Gilbert, Murphy, Nilon, Richers, Sill, Wood  
Absent Commissioners: Couch, Judd

Note: Cn, Ch, Gt, Jd, My, Nn, Rs, Sl, and Wd are abbreviations for Commissioners, Carrigan, Couch, Gilbert, Judd, Murphy, Nilon, Richers, Sill, and Wood, respectively. Alternate Commissioners Bermudez, Mena, and Perez are also similarly denoted. For example, “Nn-Wd” denotes Commissioner Nilon made the motion, and Commissioner Wood seconded it. The abbreviations “AB” means absent, and “ABD” abstained. “All ayes” means that all Commissioners present voted affirmatively. “NO” indicates a negative vote by the indicated Commissioner(s).

PUBLIC PRESENTATIONS

1) NONE

REPORTS AND ANNOUNCEMENTS

2) Committee members announcements and reports

- Commissioner Wood made a referral to staff for a public presentation at the Strategic Planning meeting for a complete financial presentation, including the plan for the future as our funds are being reduced and the Commission will have to prepare to make some hard decisions. Commissioner Nilon agreed there should be a financial perspective today and at the Strategic Planning meeting in March 2022.
- Commissioner Wood made a referral to staff for a presentation at the April Commission meeting by Dr. Oputa or her team on the Racial Equity Diversity and Inclusion (REDI) training and the scope of work.
- Commissioner Murphy reported that the Department of Human Services would recognize Safely Surrender Baby Awareness Month at the next Board of Supervisors meeting and invited all to attend.
- Commissioner Carrigan gave a brief update on COVID-19 and the Omicron surge.
- Commissioner Nylon welcomed new Commissioner Lisa Gilbert to the Commission, and Commissioner Gilbert gave a brief synopsis of herself and thanked the Commission for having her.

3) Internal Strategic Planning and Alignment

- Hector Gutierrez, Strategic Initiative Specialist, gave a PowerPoint presentation reporting on the internal staff discussions and the next steps out of these discussions identified by staff:
  - ✓ Have a series of discussions with the First 5 Commission, TAC, Community, First 5 Association, and First 5 California to help inform short-term/long-term strategic planning efforts and future priorities
  - ✓ Set aside intentional time to plan as an agency and include all staff
  - ✓ Begin to think about how we seek out community input for future funding cycle/priorities
  - ✓ Address fund balance realities
  - ✓ Strengthening, building, and mending relationships to support the work First 5 Kern is advancing
  - ✓ Leveraging our internal and external assets and identify what these are and capitalize on them as an organization
  - ✓ Focus on advocacy and systems change efforts to secure future funding and address sustainability

4) Executive Director's Report

- Mr. Maier noted that Bryan Walters, Deputy County Counsel, was not physically present but connected by cell phone and listening in should he be needed.
- Mr. Maier acknowledged Analy Martinez, Program Officer, who went through the U.S. Citizenship and Immigration Services, became a U.S. citizen yesterday, and we are all so proud of her.
- Mr. Maier reported the First 5 Association and First 5 California are using search groups to hire new executive directors for Camille Maben, Executive Director, First 5 California, and Melissa Stafford Jones, Executive Director, First 5 Association of California.
- Mr. Maier reported Dr. Nadine Burke Harris, California Surgeon General, is leaving her position at First 5 California as the Commission Chair.
- Mr. Maier reported Senator Melissa Hurtado introduced SB 428, health care coverage that will cover ACEs.
- Mr. Maier reported yesterday's virtual REDI workshop focused on microaggression, implicit bias, and unconscious bias. Mr. Maier also stated Dr. Oputa is working to provide the REDI scope of work as requested by Commissioner Wood.
- Mr. Maier reported First 5 Kern has always been a big proponent of Safely Surrender Baby and noted from 2006 to the present, 90 babies have been saved. Mr. Maier stated he would be at the Bakersfield City Council meeting this evening for the Safely Surrender Proclamation.
- Mr. Maier reported he would retire at the end of July 2022. Mr. Maier said he had scheduled an Executive Committee meeting for February 11, 2022, to discuss the recruitment process.

SPECIAL PRESENTATIONS

- My-Sl 5) First 5 Kern Annual Report FY 2020-21  
Ch, Jd-AB  
All Ayes
- Jianjun Wang, PhD., Principal Investigator, California State University, Bakersfield, gave a PowerPoint presentation on the 39 service provider programs we support to justify the result-based accountability for the state’s investment and responded to questions.

ACTION ITEMS

- My-Sl 6) Minutes of the Children and Families Commission meeting of October 6 and Children and Families Special Commission meeting on October 27, 2021 – APPROVED  
Ch, Jd – AB  
All Ayes
- Wd-Rs 7) Change to Bylaws Governing Proposed Qualifications Nomination and Selection – ADOPT THE PROPOSED CHANGE TO ARTICLE IV, SECTION 4A OF THE BYLAWS AND DIRECT THAT THE BYLAWS BE REPRINTED AND DISTRIBUTED AS NECESSARY.  
Ch, Jd-AB  
Nn - ABS
- **MOTION TO HOLD ITEM OVER TO THE MEETING OF MARCH 2, 2022, SEEKING CLARITY FROM COUNTY COUNSEL ON THE VERBIAGE “SUBSTANTIAL TIES” REGARDING UPDATES TO THE BYLAWS.**
- Wd-Rs 8) Committee Appointments – CHAIRPERSON MAKE AND COMMISSION APPROVE APPOINTMENTS OF COMMISSIONERS TO THE EXECUTIVE, TECHNICAL ADVISORY, BUDGET AND FINANCE, PERSONNEL, COMMUNITY OUTREACH AND COMMUNICATIONS, AND THE PROJECT REVIEW COMMITTEES.  
Ch, Jd-AB  
Nn - ABS
- **MOTION TO HOLD OVER TO THE MEETING OF MARCH 2, 2022, PENDING THE OUTCOME OF ITEM 7.**
- Rs-My 9) First 5 Kern Annual Report FY 2020-21 – RECEIVED AND FILED  
Ch, Jd-AB  
All Ayes
- Wd-My 10) Professional Service Agreement with Mindful Data Solutions – APPROVED THE PROFESSIONAL SERVICE AGREEMENT WITH MINDFUL DATA SOLUTIONS, LLC FOR A TERM OF FOURTEEN MONTHS, BEGINNING FEBRUARY 2, 2022, THROUGH APRIL 30, 2023 IN AN AMOUNT NOT TO EXCEED \$78,400; AUTHORIZED THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE THE AGREEMENT OR OTHER DOCUMENT(S) TO PROVIDE THE SERVICES DESCRIBED, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THESE SERVICES.  
Ch, Jd-AB  
All Ayes
- Gt-Sl 11) Resolution expressing appreciation to Commissioner Lucinda Wasson for her service to the children and families of Kern County – ADOPTED RESOLUTION  
Ch, Jd-AB  
All Ayes
- Gt-Sl 12) Resolution expressing appreciation to Commissioner Dena Murphy for her service to the children and families of Kern County – ADOPTED RESOLUTION  
Ch, Jd-AB  
All Ayes

MISCELLANEOUS ITEMS

- My-SI 13) Monthly Financial Reports for September, October, and November 2021 – RECEIVED AND  
Ch, Jd-AB FILED  
All Ayes
- My-SI 14) Report on Expenditure under the Policy on Support of Community Activities and Events  
Ch, Jd-AB (Assistance League Bakersfield) – RECEIVED AND FILED  
All Ayes
- My-SI 15) Report on Expenditure under the Policy on Support of Community Activities and Events  
Ch, Jd-AB (Bakersfield Pregnancy Center) - RECEIVED AND FILED  
All Ayes
- My-SI 16) Minutes of the Technical Advisory Committee meeting of June 2, 2021 – RECEIVED AND  
Ch, Jd-AB FILED  
All Ayes

ADJOURNMENT @ 3:43 P.M.

Adjourned to Wednesday, March 2, 2022, for the Strategic Planning Workshop