

FIRST 5 KERN
KERN COUNTY CHILDREN AND FAMILIES COMMISSION

Regular Meeting
Wednesday, June 1, 2022
2:00 P.M.

Larry E. Reider Education Center – Room 101
2000 K Street
Bakersfield, California

AGENDA

COMMISSION TO CONVENE

ROLL CALL: Commissioners: Carrigan, Couch, Gilbert, Judd, Morillo, Nilon, Richers, Sill, Wood

CONSENT AGENDA / OPPORTUNITY FOR PUBLIC COMMENT: ALL ITEMS LISTED WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE AND NON-CONTROVERSIAL BY COMMISSION STAFF. CONSENT ITEMS WILL BE CONSIDERED FIRST AND MAY BE APPROVED BY ONE MOTION IF NO MEMBER OF THE COMMISSION OR AUDIENCE WISHES TO COMMENT OR ASK QUESTIONS. IF A COMMENT OR DISCUSSION IS DESIRED BY ANYONE, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED IN THE LISTED SEQUENCE WITH AN OPPORTUNITY FOR ANY MEMBER OF THE PUBLIC TO ADDRESS THE COMMISSION CONCERNING THE ITEM BEFORE ACTION IS TAKEN.

PUBLIC PRESENTATIONS

- 1) This portion of the meeting is reserved for persons to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission. Commissioners may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for information or request staff to report back to the Commission at a later meeting. Also, the Commission may act to direct staff to place a matter of business on a future agenda. SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME BEFORE MAKING YOUR PRESENTATION.

REPORTS AND ANNOUNCEMENTS

- 2) Committee members announcements and reports – Commissioners may make an announcement or a report on their own activities. They may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. (Gov. Code 54954.2[a])
- 3) Budget and Finance Committee Report – Commissioner Nilon
- 4) Personnel Committee Report – Commissioner Judd



- 5) Executive Director’s Report – Roland Maier

SPECIAL PRESENTATION

- 6) Planning for Universal Transitional Kindergarten (UTK) – Kern County Superintendent of Schools staff, Lisa Gilbert, Ed.D., Deputy Superintendent, Cheryl Nelson, Director, Community Connection for Child Care, and Megan Gretona, Manager, California Instructional Network, presenting.

ACTION ITEMS

- 7) *Minutes of the Children and Families Commission meetings of April 6 and May 18, 2022 – APPROVE
- 8) Fiscal Year 2022-23 Budget – ADOPT THE FISCAL YEAR 2022-23 BUDGET AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE ANY DOCUMENT(S) NECESSARY TO IMPLEMENT THE ADOPTED BUDGET.
- 9) Five-Year Financial Plan – APPROVE THE 2023-27 FIVE-YEAR FINANCIAL PLAN AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE FIVE-YEAR FINANCIAL PLAN.
- 10) Employee Cost of Living (COLA) Adjustment – APPROVE A FOUR PERCENT COST OF LIVING ADJUSTMENT TO THE CURRENT SALARY SCHEDULE FOR ALL EMPLOYEES AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS ACTION.
- 11) Memorandum of Understanding – Kern Behavioral Health and Recovery Services (KernBHRS) and Help Me Grow Kern County – APPROVE AGREEMENT WITH KERN BEHAVIORAL HEALTH AND RECOVERY SERVICES FOR A TERM OF ONE YEAR, JULY 1, 2022, THROUGH JUNE 30, 2023, IN AN AMOUNT NOT TO EXCEED \$261,555; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT AND ANY OTHER DOCUMENT(S) NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM, AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE PROGRAM.
- 12) *Professional Services Agreement between Mindful Data Solutions and Kern County Children and Families Commission – APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH MINDFUL DATA SOLUTIONS FOR A TERM OF ONE YEAR, JULY 1, 2022 THROUGH JUNE 30, 2023; IN AN AMOUNT NOT TO EXCEED \$69,500; AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE THE AGREEMENT AND ANY OTHER DOCUMENT(S) NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM, AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.

- 13) *Project Agreement #2020.3.02 Bethany Services, Inc.-Discovery Depot Child Care – APPROVE ORGANIZATION NAME CHANGE FROM BETHANY SERVICES, INC. TO THE OPEN DOOR NETWORK AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE AMENDED AGREEMENT.
- 14) *Project Agreement #2020.3.01 Alliance Against Family Violence and Sexual Assault-Small Steps Child Development Center – APPROVE ORGANIZATION NAME CHANGE FROM ALLIANCE AGAINST FAMILY VIOLENCE AND SEXUAL ASSAULT TO THE OPEN DOOR NETWORK AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE AMENDED AGREEMENT.

MISCELLANEOUS ITEMS

- 15) *Monthly Financial Reports for March and April 2022 – RECEIVE AND FILE
- 16) *Report on Expenditure under the Policy on Support of Community Activities and Events (Community Action Partnership of Kern/Oasis FRC) – RECEIVE AND FILE
- 17) *Budget and Finance Committee meeting minutes of May 5, 2022 – RECEIVE AND FILE
- 18) *Personnel Committee meeting minutes of May 18, 2022 – RECEIVE AND FILE
- 19) *Professional Services Agreement between Carney’s Business Technology Center and Kern County Children and Families Commission – RECEIVE AND FILE
- 20) *Professional Services Agreement between Employer HR Legal Solutions and Kern County Children and Families Commission – RECEIVE AND FILE
- 21) *Professional Services Agreement between Amy Travis and Kern County Children and Families Commission, effective on or about July 18, 2022 – RECEIVE AND FILE

ADJOURNMENT

Adjourn to Wednesday, August 3, 2022, 2:00 P.M. 2000 K Street, Room 101, Bakersfield

FUTURE MEETINGS

First 5 Kern Commission	August 3, 2022	2:00 P.M.	2000 K Street, Room 101
First 5 Kern Commission	October 5, 2022	2:00 P.M.	KCSOS 1300 17 th St.
First 5 Kern Commission	December 7, 2022	2:00 P.M.	KCSOS 1300 17 th St.
Technical Advisory Committee	June 20, 2022	8:30 A.M.	First 5 Kern office
Technical Advisory Committee	September 19, 2022	8:30 A.M.	First 5 Kern office
Technical Advisory Committee	December 12, 2022	8:30 A.M.	First 5 Kern office

COMMITTEE ASSIGNMENTS – STANDING COMMITTEES

EXECUTIVE

Nilon (Chair)
Judd (Vice Chair)
Carrigan (Treasurer)
Sill (Secretary)

TECHNICAL ADVISORY

Wood (Chair)
Carrigan
Gilbert
Morillo

PERSONNEL

Judd (Chair)
Gilbert
Richers
Sill

BUDGET AND FINANCE

Carrigan (Chair)
Nilon
Richers
Wood

COMMITTEE ASSIGNMENTS – AD HOC COMMITTEES (Subject to Change)

COMMUNITY OUTREACH
AND COMMUNICATIONS

Sill (Chair)
Gilbert
Morillo
Nilon

PROJECT REVIEW

Richers (Chair)
Couch
Morillo
Wood

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

The meeting facilities of First 5 Kern (Kern County Children and Families Commission) are accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Technical Advisory Committee may request assistance at the First 5 Kern office, 2724 L Street, Bakersfield, California, or by calling (661) 328-8888. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

All agenda item supporting documentation is available for public review in the Office of First 5 Kern, 2724 L Street, Bakersfield, California, during regular business hours, 8:00 A.M. – 5:00 P.M., Monday through Friday, following the posting of the agenda. In addition, any supporting documentation that relates to an agenda item for



an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at that same location.