

FIRST 5 KERN
KERN COUNTY CHILDREN AND FAMILIES COMMISSION

Regular Meeting
Wednesday, April 6, 2022
2:00 P.M.

Kern County Superintendent of Schools
1300 17th Street, Room 1A
Bakersfield, California

AGENDA

COMMISSION TO CONVENE

ROLL CALL: Commissioners: Carrigan, Couch, Gilbert, Judd, Murphy, Nilon, Richers, Sill, Wood

CONSENT AGENDA / OPPORTUNITY FOR PUBLIC COMMENT: ALL ITEMS LISTED WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE AND NON-CONTROVERSIAL BY COMMISSION STAFF. CONSENT ITEMS WILL BE CONSIDERED FIRST AND MAY BE APPROVED BY ONE MOTION IF NO MEMBER OF THE COMMISSION OR AUDIENCE WISHES TO COMMENT OR ASK QUESTIONS. IF COMMENT OR DISCUSSION IS DESIRED BY ANYONE, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED IN THE LISTED SEQUENCE WITH AN OPPORTUNITY FOR ANY MEMBER OF THE PUBLIC TO ADDRESS THE COMMISSION CONCERNING THE ITEM BEFORE ACTION IS TAKEN.

PUBLIC PRESENTATIONS

- 1) This portion of the meeting is reserved for persons to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission. Commissioners may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for information or request staff to report back to the Commission at a later meeting. Also, the Commission may act to direct staff to place a matter of business on a future agenda. **SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME BEFORE MAKING YOUR PRESENTATION.**

REPORTS AND ANNOUNCEMENTS

- 2) Committee members announcements and reports – Commissioners may make an announcement or a report on their own activities. They may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. (Gov. Code 54954.2[a])
- 3) Executive Committee Report – Commissioner Nilon
- 4) Technical Advisory Committee Report – Commissioner Wood



- 5) Strategic Planning Report – Hector Gutierrez, Strategic Initiative Specialist
- 6) Communications and Media Report – Kevin Bartl, Communications and Media Specialist
- 7) Executive Director’s Report – Roland Maier

PUBLIC HEARING

- 8) Strategic Planning Revisions FY2022-23 – OPEN THE PUBLIC HEARING; ALLOW PUBLIC COMMENT AND TESTIMONY; CLOSE THE PUBLIC HEARING; ADOPT THE FIRST 5 KERN FY2022-23 STRATEGIC PLAN; DIRECT THE EXECUTIVE DIRECTOR TO DISTRIBUTE THE STRATEGIC PLAN – RECEIVE AND FILE
- 9) First 5 California Annual Report FY2020-21 – OPEN THE PUBLIC HEARING; ALLOW PUBLIC COMMENT AND TESTIMONY; CLOSE THE PUBLIC HEARING – RECEIVE AND FILE

SPECIAL PRESENTATION

- 10) Unite Us and Help Me Grow Kern County Pilot Project Demonstration – Analy Martinez, Program Officer, and Hector Gutierrez, Strategic Initiative Specialist

ACTION ITEMS

- 11) *Minutes of the Children and Families Commission meeting of February 2, 2022 – APPROVE
- 12) Professional Services Agreement with UNITE US, Inc. – APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH UNITE US INC., MAY 31, 2022 THROUGH MAY 31, 2023; IN AN AMOUNT NOT TO EXCEED \$125,000, AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE MEMORANDUM OF UNDERSTANDING OR OTHER DOCUMENT(S), SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT
- 13) Change to Bylaws Governing Proposed Qualifications Nomination and Selection of Commissioners and Committee Responsibilities – ADOPT THE PROPOSED CHANGE TO THE COMMISSION BYLAWS, ARTICLE IV, SECTION 4A GOVERNING THE PROPOSED QUALIFICATION, NOMINATION, AND SELECTION PROCESS; AND ARTICLE VI, SECTION 1, GOVERNING THE RESPONSIBILITIES OF THE INDIVIDUAL COMMITTEES; AND DIRECT THE BYLAWS BE REPRINTED AND DISTRIBUTED AS NECESSARY.
- 14) *Committee Appointments – CHAIRPERSON MAKE AND COMMISSION APPROVE APPOINTMENTS OF COMMISSIONERS TO THE EXECUTIVE, TECHNICAL ADVISORY, BUDGET AND FINANCE, PERSONNEL, COMMUNITY OUTREACH AND COMMUNICATIONS, AND THE PROJECT REVIEW COMMITTEES.

MISCELLANEOUS ITEMS

- 15) *Executive Committee Minutes of February 11, 2022 and March 2, 2022 Meetings – RECEIVE AND FILE
- 16) *Monthly Financial Reports for December 2021, January, and February 2022 – RECEIVE AND FILE
- 17) *Report on Expenditure under the Policy on Support of Community Activities and Events (Kern Medical Foundation) – RECEIVE AND FILE
- 18) *Report on Expenditure under the Policy on Support of Community Activities and Events (Caring Corner) – RECEIVE AND FILE
- 19) *Letter from Brown Armstrong, dated March 10, 2022, re: Letter of Engagement – RECEIVE AND FILE

ADJOURNMENT

Adjourn to Wednesday, June 1, 2022, 2:00 P.M. 1300 17th Street, KCSOS

FUTURE MEETINGS

First 5 Kern Commission	June 1, 2022	2:00 P.M.	KCSOS 1300 17 th St.
First 5 Kern Commission	August 3, 2022	2:00 P.M.	KCSOS 1300 17 th St.
First 5 Kern Commission	October 5, 2022	2:00 P.M.	KCSOS 1300 17 th St.
First 5 Kern Commission	December 7, 2022	2:00 P.M.	KCSOS 1300 17 th St.
Technical Advisory Committee	June 20, 2022	8:30 A.M.	First 5 Kern office
Technical Advisory Committee	September 19, 2022	8:30 A.M.	First 5 Kern office
Technical Advisory Committee	December 12, 2022	8:30 A.M.	First 5 Kern office

COMMITTEE ASSIGNMENTS – STANDING COMMITTEES

EXECUTIVE

vacant (Chair)
 Nilon (Vice Chair)
 Carrigan (Treasurer)
 Sill (Secretary)

TECHNICAL ADVISORY

Wood (Chair)
 Judd
 Carrigan
 Richers



PERSONNEL

Nilon (Chair)
vacant
Judd
Sill

BUDGET AND FINANCE

Carrigan (Chair)
Richers
Nilon
vacant

COMMITTEE ASSIGNMENTS – AD HOC COMMITTEES (Subject to Change)

COMMUNITY OUTREACH
AND COMMUNICATIONS

Sill (Chair)
Judd
vacant
Wood

PROJECT REVIEW

Richers (Chair)
Couch
vacant
Wood

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

The meeting facilities of First 5 Kern (Kern County Children and Families Commission) are accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Technical Advisory Committee may request assistance at the First 5 Kern office, 2724 L Street, Bakersfield, California, or by calling (661) 328-8888. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

All agenda item supporting documentation is available for public review in the Office of First 5 Kern, 2724 L Street, Bakersfield, California, during regular business hours, 8:00 A.M. – 5:00 P.M., Monday through Friday, following the posting of the agenda. In addition, any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at that same location.

