

**FIRST 5 KERN**  
**KERN COUNTY CHILDREN AND FAMILIES COMMISSION**

Regular Meeting  
Wednesday, February 2, 2022  
2:00 P.M.

Kern County Superintendent of Schools  
1300 17<sup>th</sup> Street, Room 1A  
Bakersfield, California

**AGENDA**

COMMISSION TO CONVENE

ROLL CALL: Commissioners: Carrigan, Couch, Gilbert, Judd, Murphy, Nilon, Richers, Sill, Wood

CONSENT AGENDA / OPPORTUNITY FOR PUBLIC COMMENT: ALL ITEMS LISTED WITH AN ASTERISK (\*) ARE CONSIDERED TO BE ROUTINE AND NON-CONTROVERSIAL BY COMMISSION STAFF. CONSENT ITEMS WILL BE CONSIDERED FIRST AND MAY BE APPROVED BY ONE MOTION IF NO MEMBER OF THE COMMISSION OR AUDIENCE WISHES TO COMMENT OR ASK QUESTIONS. IF COMMENT OR DISCUSSION IS DESIRED BY ANYONE, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED IN THE LISTED SEQUENCE WITH AN OPPORTUNITY FOR ANY MEMBER OF THE PUBLIC TO ADDRESS THE COMMISSION CONCERNING THE ITEM BEFORE ACTION IS TAKEN.

PUBLIC PRESENTATIONS

- 1) This portion of the meeting is reserved for persons to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission. Commissioners may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for information or request staff to report back to the Commission at a later meeting. Also, the Commission may act to direct staff to place a matter of business on a future agenda. SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME BEFORE MAKING YOUR PRESENTATION.

REPORTS AND ANNOUNCEMENTS

- 2) Committee members announcements and reports – Commissioners may make an announcement or a report on their own activities. They may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. (Gov. Code 54954.2[a])
- 3) Internal Strategic Planning and Alignment – Hector Gutierrez, Strategic Initiatives Specialist
- 4) Executive Director’s Report – Roland Maier



SPECIAL PRESENTATIONS

- 5) First 5 Kern Annual Report FY 2020-21 – Jianjun Wang, PhD., Principal Investigator, California State University, Bakersfield

ACTION ITEMS

- 6) \*Minutes of the Children and Families Commission meeting of October 6 and Children and Families Special Commission meeting October 27, 2021 – APPROVE
- 7) Change to Bylaws Governing Proposed Qualifications Nomination and Selection – ADOPT THE PROPOSED CHANGE TO ARTICLE IV, SECTION 4A OF THE BYLAWS AND DIRECT THAT THE BYLAWS BE REPRINTED AND DISTRIBUTED AS NECESSARY.
- 8) Committee Appointments – CHAIRPERSON MAKE AND COMMISSION APPROVE APPOINTMENTS OF COMMISSIONERS TO THE EXECUTIVE, TECHNICAL ADVISORY, BUDGET AND FINANCE, PERSONNEL, COMMUNITY OUTREACH AND COMMUNICATIONS, AND THE PROJECT REVIEW COMMITTEES.
- 9) First 5 Kern Annual Report FY 2020-21 – RECEIVE AND FILE
- 10) Professional Service Agreement with Mindful Data Solutions – APPROVE THE PROFESSIONAL SERVICE AGREEMENT WITH MINDFUL DATA SOLUTIONS, LLC FOR A TERM OF FOURTEEN MONTHS, BEGINNING FEBRUARY 2, 2022, THROUGH APRIL 30, 2023 IN AN AMOUNT NOT TO EXCEED \$78,400; AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE THE AGREEMENT OR OTHER DOCUMENT(S) TO PROVIDE THE SERVICES DESCRIBED, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THESE SERVICES.
- 11) Resolution expressing appreciation to Commissioner Lucinda Wasson for her service to the children and families of Kern County – ADOPT RESOLUTION
- 12) Resolution expressing appreciation to Commissioner Dena Murphy for her service to the children and families of Kern County – ADOPT RESOLUTION

MISCELLANEOUS ITEMS

- 13) \*Monthly Financial Reports for September, October, and November 2021 – RECEIVE AND FILE
- 14) \*Report on Expenditure under the Policy on Support of Community Activities and Events (Assistance League Bakersfield) – RECEIVE AND FILE
- 15) \*Report on Expenditure under the Policy on Support of Community Activities and Events (Bakersfield Pregnancy Center) - RECEIVE AND FILE

- 16) \*Minutes of the Technical Advisory Committee meeting of June 2, 2021 – RECEIVE AND FILE

ADJOURNMENT

Adjourn to Wednesday, March 2, 2022, for the Strategic Planning Workshop

FUTURE MEETINGS

First 5 Kern Commission	March 2, 2022	Strategic Planning time & venue TBD
First 5 Kern Commission	April. 6, 2022	2:00 P.M. KCSOS 1300 17 <sup>th</sup> St.
First 5 Kern Commission	June 1, 2022	2:00 P.M. KCSOS 1300 17 <sup>th</sup> St.
First 5 Kern Commission	August 3, 2022	2:00 P.M. KCSOS 1300 17 <sup>th</sup> St.
First 5 Kern Commission	October 5, 2022	2:00 P.M. KCSOS 1300 17 <sup>th</sup> St.
First 5 Kern Commission	December 7, 2022	2:00 P.M. KCSOS 1300 17 <sup>th</sup> St.
Technical Advisory Committee	March 2, 2022,	Strategic Planning time & venue TBD
Technical Advisory Committee	March 21, 2022	8:30 A.M. First 5 Kern office
Technical Advisory Committee	June 20, 2022	8:30 A.M. First 5 Kern office
Technical Advisory Committee	September 19, 2022	8:30 A.M. First 5 Kern office
Technical Advisory Committee	December 12, 2022	8:30 A.M. First 5 Kern office

COMMITTEE ASSIGNMENTS – STANDING COMMITTEES

EXECUTIVE

**vacant** (Chair)  
 Nilon (Vice Chair)  
 Carrigan (Treasurer)  
 Sill (Secretary)

TECHNICAL ADVISORY

Wood (Chair)  
 Judd  
 Carrigan  
 Richers

PERSONNEL

Nilon (Chair)  
**vacant**  
 Judd  
 Sill

BUDGET AND FINANCE

Carrigan (Chair)  
 Richers  
 Nilon  
 Murphy

COMMITTEE ASSIGNMENTS – AD HOC COMMITTEES (Subject to Change)

COMMUNITY OUTREACH AND COMMUNICATIONS

Sill (Chair)  
 Judd  
**vacant**  
 Wood

PROJECT REVIEW

Richers (Chair)  
 Maggard  
 Murphy  
 Wood



COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

The meeting facilities of First 5 Kern (Kern County Children and Families Commission) are accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Technical Advisory Committee may request assistance at the First 5 Kern office, 2724 L Street, Bakersfield, California, or by calling (661) 328-8888. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

All agenda item supporting documentation is available for public review in the Office of First 5 Kern, 2724 L Street, Bakersfield, California, during regular business hours, 8:00 A.M. – 5:00 P.M., Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at that same location.

