

FIRST 5 KERN
KERN COUNTY CHILDREN AND FAMILIES COMMISSION

Regular Meeting
Wednesday, June 3, 2020

Zoom Videoconference Format

<https://us02web.zoom.us/j/84533525639?pwd=Rk82UjJEbXdWRGZHYm5acjBxWxE0QT09>

Minutes

COMMISSION CONVENED @ 2:02 P.M.

ROLL CALL

Present Commissioners: Curioso, Judd, Murphy, Richers, Wasson
Absent Commissioners: Nilon, Scrivner, Sill, Wood

Note: Co, Jd, My, Nn, Rs, Sr, Sl, Wn, and Wd are abbreviations for Commissioners, Curioso, Judd, Murphy, Nilon, Richers, Scrivner, Sill, Wasson, and Wood respectively. Alternate Commissioners Christopher, Giffard, Hasting, and Maggard are also similarly denoted. For example, “Nn-Wd” denotes Commissioner Nilon made the motion and Commissioner Wood seconded it. The abbreviations “AB” means absent and “ABD” abstained. “All ayes” means that all Commissioners present voted affirmatively. “NO” indicates a negative vote by the indicated Commissioner(s).

PUBLIC PRESENTATIONS

- 1) None

(Commissioner Wood entered the meeting @ 2:06 P.M.)

REPORTS AND ANNOUNCEMENTS

- 2) Committee members announcements and reports
 - Commissioner Curioso gave an update on the COVID-19 crisis in Kern County and reported the Kern County Public Health Services has hired 50 nurses to assist with contact tracing.
 - Commissioner Judd reported Kern Medical has seen an uptick in COVID-19 patients but is confident they have plenty of ICU beds and will meet the needs of the community.
- 3) Executive Director’s Report
 - Mr. Maier reported Melissa Stafford Jones, will join the First 5 Association as the Executive Director, July 6, 2020.
 - Mr. Maier reported First 5 California approved \$4 million on COVID-19 cleaning and disinfectant supplies for California’s 58 counties. Mr. Maier thanked the Kern County Superintendent of Schools for allowing First 5 Kern to store the vast amount of supplies received at their warehouse.



- Mr. Maier reported that the First 5 Kern staff will be working from home two days per week.
- Mr. Maier reported First 5 California delivered 700 boxes of diapers (sizes 4 and 5) and wipes to our office. Staff delivered the product to our programs, focusing on the family resource centers.
- Mr. Maier reported 150 childcare centers have received PPE and cleaning supplies from Kern County Superintendent of Schools.
- Mr. Maier reported First 5 California and the First 5 Commissions had a virtual “All About the Kids Day”, where Commissions met with State Legislators or their representative, Assemblyman Rudy Salas, Assemblyman Fong and Senator Shannon Grove, to highlight what First 5 Kern dollars contributes to Kern County.

(Commissioner Scrivner entered the meeting @ 2:18 P.M.)

4) Budget and Finance Committee Report

- Commissioner Curioso gave a synopsis of the Budget and Finance Committee meeting of May 14, 2020, which covered the 2020-21 Fiscal Year Budget and the Five-Year Financial Plan.

PUBLIC HEARING

My-Jd
Nn, Sl – AB
All Ayes

- 5) First 5 California Annual Report FY2018-19 – OPENED THE PUBLIC HEARING; ALLOW PUBLIC COMMENT AND TESTIMONY; CLOSED THE PUBLIC HEARING – RECEIVED AND FILED

ACTION ITEMS

Rs-Jd
Nn, Sr, Sl, Wd – AB
All Ayes

- 6) Minutes of the Children and Families Commission meeting of April 15, 2020.- APPROVED

Rs-Jd
Nn, Sl – AB
All Ayes

- 7) Fiscal Year 2020-21 Budget – ADOPTED THE FISCAL YEAR 2020-21 BUDGET; AUTHORIZED THE EXECUTIVE DIRECTOR TO EXECUTE ANY DOCUMENT(S) NECESSARY; AND TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE ADOPTED BUDGET.

My-Rs
Nn, Sl – AB
All Ayes

- 8) Five Year Financial Plan – APPROVED THE FIVE-YEAR FINANCIAL PLAN; AND AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE FIVE-YEAR FINANCIAL PLAN.

Wd-Rs
Nn, Sl – AB
All Ayes

- 9) Strategic Initiatives Specialist – APPROVED THE JOB DESCRIPTION AND SALARY SCHEDULE PLACEMENT FOR THE STRATEGIC INITIATIVES SPECIALIST POSITION; AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO HIRE FOR THE STRATEGIC INITIATIVES SPECIALIST POSITION.
- COMMISSIONER WOOD REQUESTED THE FOLLOWING ADDITIONS BE ADDED TO THE JOB DESCRIPTION: EARLY CHILD DEVELOPMENT AND, OR SOCIAL WORK EXPERIENCE PREFERRED.

Rs-Co
Nn, Sl – AB
All Ayes

- 10) Professional Services Agreement with Marc R. Thibault – APPROVED THE PROFESSIONAL SERVICES AGREEMENT WITH MARC R. THIBAUT, INDEPENDENT CONSULTANT; FOR A TERM OF ONE YEAR; IN AN AMOUNT NOT



TO EXCEED \$35,000; AUTHORIZED THE EXECUTIVE DIRECTOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENT(S) NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.

Rs-Co
Nn, Sl – AB
All Ayes

- 11) Professional Services Agreement with Jane Jonsson – APPROVED THE PROFESSIONAL SERVICES AGREEMENT WITH JANE JONSSON, RN, PHN, INDEPENDENT CONSULTANT; FOR A TERM OF ONE YEAR; IN AN AMOUNT NOT TO EXCEED \$70,000; AUTHORIZED THE EXECUTIVE DIRECTOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENT(S) NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.

Rs-Co
Nn, Sl – AB
All Ayes

- 12) Professional Services Agreement with Theresa Martinez – APPROVED THE PROFESSIONAL SERVICES AGREEMENT WITH THERESA MARTINEZ, INDEPENDENT CONSULTANT; FOR A TERM OF ONE YEAR; IN AN AMOUNT NOT TO EXCEED \$69,500; AUTHORIZED THE EXECUTIVE DIRECTOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENT(S) NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.

My-Co
Nn, Sl – AB
All Ayes

- 13) Professional Services Agreement with Stephanie Guzman – APPROVED THE PROFESSIONAL SERVICES AGREEMENT WITH STEPHANIE GUZMAN, INDEPENDENT CONSULTANT; FOR A TERM OF ONE YEAR; IN AN AMOUNT NOT TO EXCEED \$10,000; AUTHORIZED THE EXECUTIVE DIRECTOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENT(S) NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.

Rs-Co
Nn, Sl – AB
All Ayes

- 14) Professional Services Agreement with Persimmony International, Inc. – APPROVED THE AGREEMENT WITH PERSIMMONY, INC., FOR A TERM OF FIVE YEARS; IN AN AMOUNT NOT TO EXCEED \$475,623; AUTHORIZED THE EXECUTIVE DIRECTOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENT(S) NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.

My-Rs
Nn, Sl – AB
All Ayes

- 15) Professional Services Agreement with Employer HR Legal Solutions – APPROVED THE PROFESSIONAL SERVICES AGREEMENT WITH EMPLOYER HR LEGAL SOLUTIONS, FOR A TERM OF TWO YEARS; IN AN AMOUNT NOT TO EXCEED \$8,014; AUTHORIZED THE EXECUTIVE DIRECTOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENT(S) NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND

AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS
NECESSARY TO IMPLEMENT THIS AGREEMENT.

MISCELLANEOUS DOCUMENTS TO BE RECEIVED AND FILED

Rs-Jd
Nn, Sr, Sl, Wd – AB
All Ayes

16) Monthly Financial Reports for March and April 2020 – RECEIVED AND FILED

Rs-Jd
Nn, Sr, Sl, Wd – AB
All Ayes

17) Minutes of the Budget and Finance Committee meeting of May 14, 2020 – RECEIVED AND FILED

ADJOURNMENT @ 3:05 P.M.

Adjourned to Wednesday, August 5, 2020, 2:00 P.M., 1300 17th Street, Board RM 1A