

**FIRST 5 KERN**  
**KERN COUNTY CHILDREN AND FAMILIES COMMISSION**

Regular Meeting  
Wednesday, June 3, 2020  
2:00 P.M.

**Zoom Videoconference Format**

<https://us02web.zoom.us/j/84533525639?pwd=Rk82UjJEbXdWRGZHYm5acjBxWXE0QT09>

**AGENDA**

COMMISSION TO CONVENE

ROLL CALL: Commissioners: Curioso, Judd, Murphy, Nilon, Richers, Scrivner, Sill, Wasson and Wood

CONSENT AGENDA / OPPORTUNITY FOR PUBLIC COMMENT: ALL ITEMS LISTED WITH AN ASTERISK (\*) ARE CONSIDERED TO BE ROUTINE AND NON-CONTROVERSIAL BY COMMISSION STAFF. CONSENT ITEMS WILL BE CONSIDERED FIRST AND MAY BE APPROVED BY ONE MOTION IF NO MEMBER OF THE COMMISSION OR AUDIENCE WISHES TO COMMENT OR ASK QUESTIONS. IF COMMENT OR DISCUSSION IS DESIRED BY ANYONE, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED IN THE LISTED SEQUENCE WITH AN OPPORTUNITY FOR ANY MEMBER OF THE PUBLIC TO ADDRESS THE COMMISSION CONCERNING THE ITEM BEFORE ACTION IS TAKEN.

PUBLIC PRESENTATIONS

- 1) This portion of the meeting is reserved for persons to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission. Commissioners may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information or request staff to report back to the Commission at a later meeting. Also, the Commission may take action to direct staff to place a matter of business on a future agenda. **SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME BEFORE MAKING YOUR PRESENTATION.**

REPORTS AND ANNOUNCEMENTS

- 2) Committee members announcements and reports – Commissioners may make an announcement or a report on their own activities. They may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. (Gov. Code 54954.2[a])
- 3) Executive Director’s Report – Roland Maier
- 4) Budget and Finance Committee Report – Commissioner Curioso



PUBLIC HEARING

- 5) First 5 California Annual Report FY2018-19 – OPEN THE PUBLIC HEARING; ALLOW PUBLIC COMMENT AND TESTIMONY; CLOSE THE PUBLIC HEARING – RECEIVE AND FILE

ACTION ITEMS

- 6) \*Minutes of the Children and Families Commission meeting of April 15, 2020.- APPROVE
- 7) Fiscal Year 2020-21 Budget – ADOPT THE FISCAL YEAR 2020-21 BUDGET; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE ANY DOCUMENT(S) NECESSARY; AND TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE ADOPTED BUDGET.
- 8) Five Year Financial Plan – APPROVE THE FIVE-YEAR FINANCIAL PLAN; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE FIVE-YEAR FINANCIAL PLAN.
- 9) Strategic Initiatives Specialist – APPROVE THE JOB DESCRIPTION AND SALARY SCHEDULE PLACEMENT FOR THE STRATEGIC INITIATIVES SPECIALIST POSITION; AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO HIRE FOR THE STRATEGIC INITIATIVES SPECIALIST POSITION.
- 10) Professional Services Agreement with Marc R. Thibault – APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH MARC R. THIBAULT, INDEPENDENT CONSULTANT; FOR A TERM OF ONE YEAR; IN AN AMOUNT NOT TO EXCEED \$35,000; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENT(S) NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.
- 11) Professional Services Agreement with Jane Jonsson – APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH JANE JONSSON, RN, PHN, INDEPENDENT CONSULTANT; FOR A TERM OF ONE YEAR; IN AN AMOUNT NOT TO EXCEED \$70,000; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENT(S) NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.
- 12) Professional Services Agreement with Theresa Martinez – APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH THERESA MARTINEZ, INDEPENDENT CONSULTANT; FOR A TERM OF ONE YEAR; IN AN AMOUNT NOT TO EXCEED

\$69,500; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENT(S)

NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.

13) Professional Services Agreement with Stephanie Guzman – APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH STEPHANIE GUZMAN, INDEPENDENT CONSULTANT; FOR A TERM OF ONE YEAR; IN AN AMOUNT NOT TO EXCEED \$10,000; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENT(S) NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.

14) Professional Services Agreement with Persimmony International, Inc. – APPROVE THE AGREEMENT WITH PERSIMMONY, INC., FOR A TERM OF FIVE YEARS; IN AN AMOUNT NOT TO EXCEED \$475,623; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENT(S) NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.

15) Professional Services Agreement with Employer HR Legal Solutions – APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH EMPLOYER HR LEGAL SOLUTIONS, FOR A TERM OF TWO YEARS; IN AN AMOUNT NOT TO EXCEED \$8,014; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENT(S) NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.

MISCELLANEOUS DOCUMENTS TO BE RECEIVED AND FILED

16) \*Monthly Financial Reports for March and April 2020 – RECEIVE AND FILE

17) \*Minutes of the Budget and Finance Committee meeting of May 14, 2020 – RECEIVE AND FILE

ADJOURNMENT

Adjourn to Wednesday, August 5, 2020, 2:00 P.M., 1300 17<sup>th</sup> Street, Board RM 1A

FUTURE MEETINGS

First 5 Kern Commission	August 5, 2020	2:00 P.M.	KCSOS 1300 17 <sup>th</sup> St.
First 5 Kern Commission	October 7, 2020	2:00 P.M.	KCSOS 1300 17 <sup>th</sup> St.



First 5 Kern Commission	December 2, 2020	2:00 P.M.	KCSOS 1300 17 <sup>th</sup> St.
Technical Advisory Committee	June 15, 2020	8:30 A.M.	First 5 Kern Office
Technical Advisory Committee	September 21, 2020	8:30 A.M.	First 5 Kern Office
Technical Advisory Committee	December 14, 2020	8:30 A.M.	First 5 Kern Office

COMMITTEE ASSIGNMENTS – STANDING COMMITTEES

EXECUTIVE

Wasson (Chair)  
 Murphy (Vice Chair)  
 Curioso (Treasurer)  
 Sill (Secretary)

TECHNICAL ADVISORY

Wood (Chair)  
 Judd  
 Nilon  
 Richers

PERSONNEL

Murphy (Chair)  
 Wasson  
 Judd  
 Sill

BUDGET AND FINANCE

Curioso (Chair)  
 Richers  
 Nilon  
 Wood

COMMITTEE ASSIGNMENTS – AD HOC COMMITTEES (Subject to Change)

COMMUNITY OUTREACH  
 AND COMMUNICATIONS

Sill (Chair)  
 Judd  
 Nilon  
 Scrivner

PROJECT REVIEW

Richers (Chair)  
 Scrivner  
 Curioso  
 Wood

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

The meeting facilities of First 5 Kern (Kern County Children and Families Commission) are accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Technical Advisory Committee may request assistance at the First 5 Kern office, 2724 L Street, Bakersfield, California or by calling (661) 328-8888. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

All agenda item supporting documentation is available for public review in the Office of First 5 Kern, 2724 L Street, Bakersfield, California, during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open



session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at that same location.