

FIRST 5 KERN
KERN COUNTY CHILDREN AND FAMILIES COMMISSION
PERSONNEL COMMITTEE

A special meeting of the Personnel Committee convened on Friday, July 12, 2019, at 1:09 P.M., at 2724 L Street, Bakersfield, CA at the office of First 5 Kern. Commissioners Murphy, Sill and Wasson were present. Roland Maier, Executive Director was also present. Commissioner Murphy presided.

ITEMS FOR CONSIDERATION

- 1) Public presentations – Sharon Powell asked to address the Personnel Committee regarding the item in closed session and was told to give prior notice. She will be placed on the next Personnel Committee agenda in closed session.
- 2) Committee member announcements and reports – Commissioner Murphy discussed July as being Purple Ribbon Month in Kern County with several events taking place and she also thanked First 5 Kern for their support during this month.
- 3) Review and Analysis of Employee Salary Step Schedule and COLA Pay – There was much discussion and the idea of a COLA was tabled until further analysis and comparisons can be made by Executive Director to other similar First 5 Commissions.
- 4) Discussion of Director of Strategic Initiatives Position – Mr. Maier presented a job description for a new position of Director of Strategic Initiatives position that would serve as a full time employee to continue the work being done currently and future systems that was performed by Marc Thibault, consultant. The matter was tabled to a future meeting.
- 5) Discussion of Procedures for the ED Evaluation Process – Mr. Maier informed the members of the ED evaluation procedures. He stated he would send out blank evaluation forms to each Commissioner and a copy of the last evaluation completed on Monday, July 15, 2019. Each Commissioner completes the evaluation and returns to Commissioner Murphy to compile the results. A follow up Personnel meeting will be set to go over the results with Mr. Maier and then present to the full Commission at the October Commission meeting.
- 6) Notice of Closed Session – Personnel Issue/Potential Litigation (Government Code Section 54957(b)(1)) – **ADJOURNED TO CLOSED SESSION** at 1:54 P.M. (*Motion by Wasson, Second by Sill, All Ayes*). **RECONVENED TO OPEN SESSION** at 2:05 P.M. The Committee discussed the item and no action was taken.
- 7) **ADJOURNED** at 2:06 P.M.