

FIRST 5 KERN
KERN COUNTY CHILDREN AND FAMILIES COMMISSION

Regular Meeting
Wednesday, October 2, 2019

Kern County Superintendent of Schools
1300 17th Street, Room 1A
Bakersfield, California

AGENDA

COMMISSION TO CONVENE

ROLL CALL: Commissioners: Curioso, Gleason, Lerude, Murphy, Richers, Sandrini, Sill,
Wasson and Wood

CONSENT AGENDA / OPPORTUNITY FOR PUBLIC COMMENT: ALL ITEMS LISTED WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE AND NON-CONTROVERSIAL BY COMMISSION STAFF. CONSENT ITEMS WILL BE CONSIDERED FIRST AND MAY BE APPROVED BY ONE MOTION IF NO MEMBER OF THE COMMISSION OR AUDIENCE WISHES TO COMMENT OR ASK QUESTIONS. IF COMMENT OR DISCUSSION IS DESIRED BY ANYONE, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED IN THE LISTED SEQUENCE WITH AN OPPORTUNITY FOR ANY MEMBER OF THE PUBLIC TO ADDRESS THE COMMISSION CONCERNING THE ITEM BEFORE ACTION IS TAKEN.

PUBLIC PRESENTATIONS

- 1) This portion of the meeting is reserved for persons to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission. Commissioners may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information or request staff to report back to the Commission at a later meeting. Also, the Commission may take action to direct staff to place a matter of business on a future agenda. **SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME BEFORE MAKING YOUR PRESENTATION.**

REPORTS AND ANNOUNCEMENTS

- 2) Committee member announcements and reports – Commissioners may make an announcement or a report on their own activities. They may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. (Gov. Code 54954.2[a])
- 3) Technical Advisory Committee Report – Commissioner Lerude, Chair
- 4) Personnel Committee Report – Commissioner Murphy, Chair



- 5) Executive Director's Report – Roland Maier

SPECIAL PRESENTATIONS

- 6) Rosalva Flores, CPA, Partner, Brown Armstrong – Presentation of 2018-19 Fiscal Audit
- 7) Jianjun Wang, Ph D., Principal Investigator, California State University, Bakersfield – 2018-19 State Annual Report Presentation

PUBLIC HEARINGS

- 8) Annual Financial Audit – OPEN HEARING; RECEIVE PUBLIC TESTIMONY; CLOSE HEARING; RECEIVE AND FILE ANNUAL FINANCIAL AUDIT; DIRECT BROWN ARMSTRONG TO TRANSMIT THE ANNUAL FINANCIAL AUDIT TO THE CALIFORNIA CHILDREN AND FAMILIES COMMISSION.
- 9) Annual Report to California Children and Families Commission – OPEN HEARING; RECEIVE PUBLIC TESTIMONY; CLOSE HEARING; RECEIVE AND FILE ANNUAL REPORT; DIRECT THE EXECUTIVE DIRECTOR TO TRANSMIT THE ANNUAL REPORT TO THE CALIFORNIA CHILDREN AND FAMILIES COMMISSION.

ACTION ITEMS

- 10) *Minutes of the Children and Families Commission meeting of August 7, 2019 – APPROVE
- 11) *First 5 Kern Commission and Technical Advisory Committee Meeting Schedules 2020 – APPROVE
- 12) Professional Services Agreement with Thomas Altmayer – APPROVE THE PROPOSAL WITH ALTMAYER CONSULTING, INC., TO BEGIN OCTOBER 3, 2019; IN AN AMOUNT NOT TO EXCEED \$26,400; AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENT(S) NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.
- 13) Employee Cost of Living (COLA) Adjustment – APPROVE A TWO PERCENT, 2%, COST OF LIVING ADJUSTMENT TO THE CURRENT SALARY SCHEDULE FOR ALL EMPLOYEES AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THESE CHANGES.
- 14) Notice of Closed Session – Public Employee Performance Evaluation (Title: Executive Director) (Government Code Section 54957)

MISCELLANEOUS DOCUMENTS TO BE RECEIVED AND FILED

- 15) *Monthly Financial Reports for July and August 2019 – RECEIVE AND FILE

- 16) *Report on Expenditure under the Policy on Support of Community Activities and Events (The Gatsby Gala) – RECEIVE AND FILE
- 17) *Report on Expenditure under the Policy on Support of Community Activities and Events (Kern Early Stars Rating Celebration) – RECEIVE AND FILE
- 18) *Report on Expenditure under the Policy on Support of Community Activities and Events (The Good Neighbor Festival) – RECEIVE AND FILE
- 19) *Report on Expenditure under the Policy on Support of Community Activities and Events (Purple Soul Celebration) – RECEIVE AND FILE
- 20) *Report on Expenditure under the Policy on Support of Community Activities and Events (The Operation School Bell Milestone Celebration) – RECEIVE AND FILE
- 21) *Minutes of the Personnel Committee meeting of September 26, 2019 – RECEIVE AND FILE
- 22) *Minutes of the Technical Advisory Committee Meeting of June 17, 2019 – RECEIVE AND FILE
- 23) *Letter from Terri Lindsey, RN, BSN, MA, School Health Coordinator I, Bakersfield City School District, dated September 10, 2019, re: Termination of Program

ADJOURNMENT

- 24) Adjourn to Wednesday, December 4, 2019, 2:00 P.M., 1300 17th Street, Board RM 1A

FUTURE MEETINGS

First 5 Kern Commission	December 4, 2019	2:00 P.M.	KCSOS 1300 17 th St.
Technical Advisory Committee	December 16, 2019	3:00 P.M.	First 5 Kern Office

COMMITTEE ASSIGNMENTS – STANDING COMMITTEES

EXECUTIVE

Wasson (Chair)
Murphy (Vice Chair)
Curioso (Treasurer)
Sill (Secretary)

TECHNICAL ADVISORY

Lerude (Chair)
Curioso
Richers
Wood



PERSONNEL

Murphy (Chair)
Wasson
Lerude
Sill

BUDGET AND FINANCE

Curioso (Chair)
Richers
Sandrini
Wood

COMMITTEE ASSIGNMENTS – AD HOC COMMITTEES (Subject to Change)

COMMUNITY OUTREACH
AND COMMUNICATIONS

Sill (Chair)
Richers
Sandrini
Wood

PROJECT REVIEW

Sandrini (Chair)
Gleason
Murphy
Wasson

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

The meeting facilities of First 5 Kern (Kern County Children and Families Commission) are accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Technical Advisory Committee may request assistance at the First 5 Kern office, 2724 L Street, Bakersfield, California or by calling (661) 328-8888. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

All agenda item supporting documentation is available for public review in the Office of First 5 Kern, 2724 L Street, Bakersfield, California, during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at that same location.