

KERN COUNTY CHILDREN AND FAMILIES COMMISSION

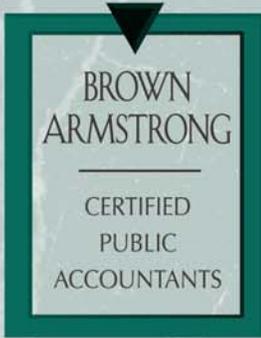
**FINANCIAL STATEMENTS
WITH
INDEPENDENT AUDITOR'S REPORT**

**FOR THE FISCAL YEARS ENDED
JUNE 30, 2018 AND 2017**

**KERN COUNTY CHILDREN AND FAMILIES COMMISSION
JUNE 30, 2018 AND 2017**

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BROWN ARMSTRONG

Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

To the Commissioners
Kern County Children and Families Commission
Bakersfield, California

We have audited the accompanying financial statements of the governmental activities and the General Fund of the Kern County Children and Families Commission (the Commission), a component unit of Kern County, as of and for the fiscal years ended June 30, 2018 and 2017, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Commission's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the General Fund of the Commission as of June 30, 2018 and 2017, and the respective changes in its financial position thereof and the General Fund budgetary comparison statements for the fiscal years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 6 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated September 12, 2018, on our consideration of the Commission's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Commission's internal control over financial reporting and compliance.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

Brown Armstrong
Accountancy Corporation

Bakersfield, California
September 12, 2018

**KERN COUNTY CHILDREN AND FAMILIES COMMISSION
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2018 AND 2017**

This section of the Kern County Children and Families Commission (the Commission) annual financial report presents our discussion and analysis of the Commission's financial condition and results of operations for the fiscal years ended June 30, 2018 and 2017.

The management's discussion and analysis (MD&A) is designed to focus on current financial activities, resulting changes, and currently known facts with respect to the Commission's net position. It should be read in conjunction with the accompanying basic financial statements and related footnotes.

In November 1998, California voters approved Proposition 10, which established the California Children and Families Act (the Act). The Act established the California Children and Families Commission as the lead agency and required counties that wish to participate to establish a local county commission that allocates funds to local service providers for programs that promote, support, and improve the early development of children from prenatal through age five and promote children's readiness to enter school. To fund these programs, the Act imposed an additional excise tax on cigarettes and tobacco related products. Revenue in Kern County is driven by total tobacco sales tax collections statewide and the number of live births in Kern County relative to the number of live births statewide.

On December 15, 1998, the Kern County Board of Supervisors enacted Ordinance G-6565, which created the Commission, established the membership of the Commission, and authorized the establishment of the Kern County Children and Families Trust Fund. The Commission is also known as First 5 Kern.

The Commission allocates funds to programs supporting early childhood development in Kern County. The funds are allocated to programs in the following four focus areas: Health and Wellness, Parent Education and Support Services, Early Childcare and Education, and Integration of Services. Kern County's Commission is a leader at the state level and serves as a model for others. Contractors are held to strict standards of financial and program compliance. The Commission also performs administrative site visits to monitor contractor compliance with the requirements of their general agreement and to assist in program evaluation, sustainability, and improvement.

Fiscal Year 2017-18 Financial Highlights

- The Commission earned \$8,729,316 in program revenues; of this amount, \$7,983,240 was from the State for revenues collected under the Act, \$704,076 was from the Improve and Maximize Programs so All Children Thrive (IMPACT) grant, and \$42,000 from grants and donations.
- During fiscal year 2017-18, the Commission disbursed \$8,341,299 to various programs providing services to children prenatal to five years based on the above focus areas.
- The assets of the Commission exceeded its liabilities at the close of the recent fiscal year by \$17,810,075 (net position). Of this amount, \$9,365,567 is restricted to meet fiscal year 2017-18 contractual obligations and \$8,428,250 represents unrestricted net position.
- At the close of the current fiscal year, the Commission's governmental fund reported an ending fund balance of \$17,930,354, a decrease of \$1,310,166 in comparison with the prior year. This decrease is due to the decline of Proposition 10 revenue; the Commission's decision to spend down the fund balance; and the impact of Proposition 56, Cigarette Tax to Fund Healthcare, Tobacco Use Prevention, Research, and Law Enforcement, which became effective April 1, 2017.

Variiances between the Commission's budgeted and actual amounts included the following:

- Actual operating revenues were \$47,316 more than budgeted revenues. The increase is due to unanticipated donation revenue from Kaiser Permanente for \$30,000 designated to fund a new systems expansion for Kern County Trauma Informed Care. Other increases are attributable to a rise in State funds exceeding the budget.
- Some expenditures were less than budgeted due to the direction of management and an administrative review of costs, including the following:
 - Contributions to agents were \$774,449 less than budgeted due to contracts being executed under budget.
 - Payroll and employee benefits were under budget by \$82,138 and \$19,429, respectively, due to unpaid leaves of absence.
 - Administrative Costs (County of Kern) were under budget by \$11,469. The Commission set aside funds for legal counsel to review contracts; however, the actual costs of the review were less than budgeted.

Overview of the Financial Statements

The Commission's financial statements include (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. In addition to the financial statements, this report also contains other supplementary information and notes explaining some of the information in the financial statements and providing more detailed data.

Government-Wide Financial Statements. The government-wide financial statements are designed to provide readers with a broad overview of the Commission's finances in a manner similar to a private sector's business.

The Statement of Net Position presents total assets and deferred outflows of resources (if applicable), and total liabilities and deferred inflows of resources (if applicable), with the difference reported as net position. Most of the fund balance was earmarked for Commission approved programs, existing contractual obligations, and Commission approved sustainability funds as of June 30, 2018 and 2017.

Fund Financial Statements. A fund is a group of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Commission, like local governments, uses fund accounting to ensure compliance with finance-related legal requirements. Fund financial statements report essentially the same functions as those reported in the government-wide financial statements. However, unlike the government-wide financial statements, fund financial statements focus on near-term inflows and outflows of spending resources, as well as on balances of spendable resources available at the end of the fiscal year. The Commission adopts an annual appropriated budget for its governmental fund. A budgetary comparison statement has been provided for this fund to demonstrate compliance with the budget.

Notes to the Financial Statements. The notes provide additional information that is essential to a full understanding of the data provided in the financial statements.

Commission-Wide Financial Analysis

Statement of Net Position. Net position (assets minus liabilities) may serve over time as a useful indicator of a commission's net position. In the case of the Commission, assets exceeded liabilities by \$17,810,075 at the close of the most recent fiscal year. However, financial statement users need to consider other factors, both financial and non-financial, in assessing the Commission's net position. These factors include changes in services, changes in State funding and law, and changes in the economy.

Changes in the Commission's net position were as follows:

	2018	2017	2016	2018-2017		2017-2016	
				Change	%	Change	%
Assets							
Current Assets	\$ 20,182,136	\$ 21,268,368	\$ 21,617,645	\$ (1,086,232)	-5.11%	\$ (349,277)	-1.62%
Capital Assets, Net	16,258	20,532	5,174	(4,274)	-20.82%	15,358	296.83%
Total Assets	20,198,394	21,288,900	21,622,819	(1,090,506)	-5.12%	(333,919)	-1.54%
Liabilities							
Current Liabilities	2,350,083	2,121,131	2,102,453	228,952	10.79%	18,678	0.89%
Long-Term Liabilities	38,236	28,204	45,004	10,032	35.57%	(16,800)	-37.33%
Total Liabilities	2,388,319	2,149,335	2,147,457	238,984	11.12%	1,878	0.09%
Net Position							
Net Investment in Capital Assets	16,258	20,532	5,174	(4,274)	-20.82%	15,358	296.83%
Restricted	9,365,567	9,115,748	9,020,243	249,819	2.74%	95,505	1.06%
Local Initiatives and Unrestricted	8,428,250	10,003,285	10,449,945	(1,575,035)	-15.75%	(446,660)	-4.27%
Total Net Position	\$ 17,810,075	\$ 19,139,565	\$ 19,475,362	\$ (1,329,490)	-6.95%	\$ (335,797)	-1.72%

Net position is reported in three distinct categories: net investment in capital assets represents the portion of the Commission's net position that is comprised of capital assets, restricted net position represents resources that are subject to restrictions on how they may be used, and the remaining balance is local initiatives and unrestricted.

At the end of fiscal years 2017-18 and 2016-17, the Commission was able to report positive balances in all three categories of net position.

Statement of Activities. A summary of the Commission's revenues, expenses, and change in net position for fiscal years 2017-18 and 2016-17 is as follows:

	2018	2017	2016	2018-2017		2017-2016	
				Change	%	Change	%
Program Revenues	\$ 8,729,316	\$ 9,637,925	\$ 10,217,280	\$ (908,609)	-9.43%	\$ (579,355)	-5.67%
General Revenues	240,983	204,800	138,100	36,183	17.67%	66,700	48.30%
Total Revenues	8,970,299	9,842,725	10,355,380	(872,426)	-8.86%	(512,655)	-4.95%
Expenses	10,299,789	10,178,522	9,699,755	121,267	1.19%	478,767	4.94%
Change in Net Position	(1,329,490)	(335,797)	655,625	(993,693)	295.92%	(991,422)	-151.22%
Net Position - Beginning of Year	19,139,565	19,475,362	18,819,737	(335,797)	-1.72%	655,625	3.48%
Net Position - End of Year	\$ 17,810,075	\$ 19,139,565	\$ 19,475,362	\$ (1,329,490)	-6.95%	\$ (335,797)	-1.72%

Revenues

Changes in revenue from the prior year are briefly summarized as follows:

- Operating revenue from the State for Proposition 10 distributions decreased in fiscal year 2017-18 by \$1,133,702 over prior year. This decline is attributable to the continued decrease in the amount of tobacco sales within the State and the California Department of Tax and Fee Administration (prior years' Board of Equalization) administrative costs. Additionally, statewide revenues declined due to the impact of previous legislation, specifically Proposition 56 (excise tax \$2) and Senate Bill 7 (raised the legal age from 18 to 21).

Other State income increased in fiscal year 2017-18 by \$194,593 over prior year. First 5 California awarded \$121,500 in incentive layer funding for the successful implementation of program goals. In addition, the program received reimbursement of training and curriculum costs of \$46,600. Other increases are attributable to a rise in program costs.

Expenses. Changes in expenses from the prior year are briefly summarized as follows:

- Contributions to agents decreased by \$27,454 in fiscal year 2017-18 from those of the prior year due to programs spending less of their budgets.
- Travel and transportation increased \$16,564 in fiscal year 2017-18 from the prior year. In fiscal year 2017-18, the Commission increased their training capacity and presence in the community by attending local collaborative meetings and other meetings pertaining to items relating to children prenatal to five and their families.

Requests for Information

This financial report is designed to provide an overview of the Commission's finances and to demonstrate the Commission's accountability for funds received. Questions concerning information provided in this report or requests for additional financial information should be addressed to the Executive Director, Kern County Children and Families Commission, 2724 L Street, Bakersfield, California 93301.

FINANCIAL STATEMENTS

**KERN COUNTY CHILDREN AND FAMILIES COMMISSION
STATEMENTS OF NET POSITION
JUNE 30, 2018 AND 2017**

<u>ASSETS</u>	<u>2018</u>	<u>2017</u>
Current Assets		
Cash and cash equivalents	\$ 18,276,259	\$ 20,070,030
Accounts receivable	1,848,178	1,127,641
Interest receivable	52,986	64,514
Prepaid expenses	<u>4,713</u>	<u>6,183</u>
Total Current Assets	<u>20,182,136</u>	<u>21,268,368</u>
Capital Assets		
Equipment	67,610	67,610
Less accumulated depreciation	<u>(51,352)</u>	<u>(47,078)</u>
Total Capital Assets, Net of Depreciation	<u>16,258</u>	<u>20,532</u>
TOTAL ASSETS	<u><u>\$ 20,198,394</u></u>	<u><u>\$ 21,288,900</u></u>
 <u>LIABILITIES AND NET POSITION</u>		
LIABILITIES		
Accounts payable and accrued expenses	\$ 2,185,975	\$ 2,006,096
Accrued payroll	65,807	21,752
Long-term liabilities		
Due within one year		
Compensated absences	98,301	93,283
Due after one year		
Compensated absences	<u>38,236</u>	<u>28,204</u>
TOTAL LIABILITIES	<u>2,388,319</u>	<u>2,149,335</u>
NET POSITION		
Net investment in capital assets	16,258	20,532
Restricted	9,365,567	9,115,748
Unrestricted	<u>8,428,250</u>	<u>10,003,285</u>
TOTAL NET POSITION	<u><u>\$ 17,810,075</u></u>	<u><u>\$ 19,139,565</u></u>

The accompanying notes are an integral part of these financial statements.

**KERN COUNTY CHILDREN AND FAMILIES COMMISSION
STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expense) and Revenue and Change in Net Position</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>Governmental Activities</u>
Child Development Services	\$ 10,299,789	\$ -	\$ 8,729,316	\$ -	\$ (1,570,473)
Totals	<u>\$ 10,299,789</u>	<u>\$ -</u>	<u>\$ 8,729,316</u>	<u>\$ -</u>	<u>\$ (1,570,473)</u>
General Revenues:					
					240,983
					<u>240,983</u>
					(1,329,490)
					<u>19,139,565</u>
					<u>\$ 17,810,075</u>

The accompanying notes are an integral part of these financial statements.

**KERN COUNTY CHILDREN AND FAMILIES COMMISSION
STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

Functions/Programs	Expenses	Program Revenues		Governmental Activities	Net (Expense) and Revenue and Change in Net Position
		Charges for Services	Operating Grants and Contributions		
Child Development Services	\$ 10,178,522	\$ -	\$ 9,637,925	\$ -	\$ (540,597)
Totals	<u>\$ 10,178,522</u>	<u>\$ -</u>	<u>\$ 9,637,925</u>	<u>\$ -</u>	<u>(540,597)</u>
General Revenues:					
					204,800
					<u>204,800</u>
					(335,797)
					<u>19,475,362</u>
					<u>\$ 19,139,565</u>

The accompanying notes are an integral part of these financial statements.

**KERN COUNTY CHILDREN AND FAMILIES COMMISSION
BALANCE SHEETS
GOVERNMENTAL GENERAL FUND
JUNE 30, 2018 AND 2017**

<u>ASSETS</u>	<u>2018</u>	<u>2017</u>
Current Assets		
Cash and cash equivalents	\$ 18,276,259	\$ 20,070,030
Accounts receivable	1,848,178	1,127,641
Interest receivable	52,986	64,514
Prepaid expenses	4,713	6,183
	<u> </u>	<u> </u>
TOTAL ASSETS	<u>\$ 20,182,136</u>	<u>\$ 21,268,368</u>
<u>LIABILITIES AND FUND BALANCE</u>		
LIABILITIES		
Accounts payable and accrued expenses	\$ 2,185,975	\$ 2,006,096
Accrued payroll	65,807	21,752
	<u> </u>	<u> </u>
TOTAL LIABILITIES	<u>2,251,782</u>	<u>2,027,848</u>
FUND BALANCE		
Nonspendable	4,713	6,183
Committed	9,365,567	9,115,748
Unassigned	8,560,074	10,118,589
	<u> </u>	<u> </u>
TOTAL FUND BALANCE	<u>17,930,354</u>	<u>19,240,520</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 20,182,136</u>	<u>\$ 21,268,368</u>

The accompanying notes are an integral part of these financial statements.

**KERN COUNTY CHILDREN AND FAMILIES COMMISSION
RECONCILIATION OF GOVERNMENTAL GENERAL FUND BALANCE SHEET
TO THE STATEMENT OF NET POSITION
JUNE 30, 2018**

Total Fund Balance - Governmental Fund \$ 17,930,354

Amounts reported for governmental activities in the statement
of net position are different because:

Capital assets used for governmental activities are not
reported as assets in the governmental fund. 16,258

Compensated absences liability is not reported in the
governmental fund. (136,537)

Total Net Position - Governmental Activities \$ 17,810,075

The accompanying notes are an integral part of these financial statements.

**KERN COUNTY CHILDREN AND FAMILIES COMMISSION
RECONCILIATION OF GOVERNMENTAL GENERAL FUND BALANCE SHEET
TO THE STATEMENT OF NET POSITION
JUNE 30, 2017**

Total Fund Balance - Governmental Fund	\$ 19,240,520
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used for governmental activities are not reported as assets in the governmental fund.	20,532
Compensated absences liability is not reported in the governmental fund.	<u>(121,487)</u>
Total Net Position - Governmental Activities	<u><u>\$ 19,139,565</u></u>

The accompanying notes are an integral part of these financial statements.

**KERN COUNTY CHILDREN AND FAMILIES COMMISSION
STATEMENTS OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
GOVERNMENTAL GENERAL FUND
FOR THE FISCAL YEARS ENDED JUNE 30, 2018 AND 2017**

	<u>2018</u>	<u>2017</u>
Operating Revenues		
Aid from governmental agencies	\$ 7,983,240	\$ 9,116,942
Other state income	704,076	509,483
Grant awards and other income	<u>42,000</u>	<u>11,500</u>
Total Operating Revenues	<u>8,729,316</u>	<u>9,637,925</u>
Operating Expenditures		
Payroll	1,098,862	1,046,392
Employee benefits	293,571	271,823
Office expense	63,214	50,960
Insurance	29,791	25,684
Professional and specialized services	301,369	298,952
Administrative cost (County of Kern)	9,531	9,229
Publications and legal notice	2,060	3,794
Contribution to agents	8,341,299	8,368,753
Rental and lease	77,250	77,704
Travel and transportation	25,775	9,211
Utilities	17,968	16,067
Telephone	11,378	11,037
Miscellaneous	<u>8,397</u>	<u>17,188</u>
Total Operating Expenditures	<u>10,280,465</u>	<u>10,206,794</u>
Operating Loss	<u>(1,551,149)</u>	<u>(568,869)</u>
Nonoperating Revenues		
Interest income	<u>240,983</u>	<u>204,800</u>
Total Nonoperating Revenues	<u>240,983</u>	<u>204,800</u>
Net Change in Fund Balance	(1,310,166)	(364,069)
Fund Balance, Beginning of Year	<u>19,240,520</u>	<u>19,604,589</u>
Fund Balance, End of Year	<u>\$ 17,930,354</u>	<u>\$ 19,240,520</u>

The accompanying notes are an integral part of these financial statements.

**KERN COUNTY CHILDREN AND FAMILIES COMMISSION
RECONCILIATION OF THE CHANGE IN FUND BALANCE
TO THE CHANGE IN NET POSITION
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Net Change in Fund Balance - Governmental General Fund \$ (1,310,166)

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in the governmental fund as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which additions to capital outlay (\$0) exceeded depreciation expense (\$4,274) in the period: (4,274)

In the statement of activities, compensated absences are measured by the amounts earned during the year. In the governmental fund, however, expenditures for these items are measured by the amount of financial resources used (essentially the amounts paid). This year amounts earned exceeded the vacation used by: (15,050)

Total Change in Net Position - Governmental Activities \$ (1,329,490)

The accompanying notes are an integral part of these financial statements.

**KERN COUNTY CHILDREN AND FAMILIES COMMISSION
RECONCILIATION OF THE CHANGE IN FUND BALANCE
TO THE CHANGE IN NET POSITION
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

Net Change in Fund Balance - Governmental General Fund \$ (364,069)

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in the governmental fund as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which additions to capital outlay (\$21,372) exceed depreciation expense (\$4,301) in the period: 17,071

Loss on disposal of assets: (1,713)

In the statement of activities, compensated absences are measured by the amounts earned during the year. In the governmental fund, however, expenditures for these items are measured by the amount of financial resources used (essentially the amounts paid). This year amounts paid exceeded the vacation accrued by: 12,914

Total Change in Net Position - Governmental Activities \$ (335,797)

The accompanying notes are an integral part of these financial statements.

**KERN COUNTY CHILDREN AND FAMILIES COMMISSION
STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL (GAAP)
GOVERNMENTAL GENERAL FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

	Budgeted Amounts		Actual (GAAP Basis)	Variance with Final Budget
	Original	Final		
Operating Revenues				
Aid from governmental agencies	\$ 7,900,000	\$ 7,900,000	\$ 7,983,240	\$ 83,240
Other state income	771,000	771,000	704,076	(66,924)
Grant awards and other income	11,000	11,000	42,000	31,000
Total Operating Revenues	8,682,000	8,682,000	8,729,316	47,316
Operating Expenditures				
Payroll	1,181,000	1,181,000	1,098,862	82,138
Employee benefits	313,000	313,000	293,571	19,429
Office expense	75,000	81,000	63,214	17,786
Insurance	35,000	35,000	29,791	5,209
Professional and specialized services	371,000	362,000	301,369	60,631
Administrative cost (County of Kern)	20,000	21,000	9,531	11,469
Publications and legal notice	18,000	11,000	2,060	8,940
Contribution to agents	9,115,748	9,115,748	8,341,299	774,449
Rental and lease	80,000	80,000	77,250	2,750
Travel and transportation	24,000	31,000	25,775	5,225
Utilities	20,000	22,000	17,968	4,032
Telephone	14,000	14,000	11,378	2,622
Miscellaneous	14,000	14,000	8,397	5,603
Total Operating Expenditures	11,280,748	11,280,748	10,280,465	1,000,283
Operating Loss	(2,598,748)	(2,598,748)	(1,551,149)	1,047,599
Nonoperating Revenues				
Interest income	150,000	150,000	240,983	90,983
Total Nonoperating Revenues	150,000	150,000	240,983	90,983
Net Change in Fund Balance	(2,448,748)	(2,448,748)	(1,310,166)	1,138,582
Fund Balance, Beginning of Year	19,240,520	19,240,520	19,240,520	-
Fund Balance, End of Year	\$ 16,791,772	\$ 16,791,772	\$ 17,930,354	\$ 1,138,582

The accompanying notes are an integral part of these financial statements.

**KERN COUNTY CHILDREN AND FAMILIES COMMISSION
STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL (GAAP)
GOVERNMENTAL GENERAL FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

	Budgeted Amounts		Actual (GAAP Basis)	Variance with Final Budget
	Original	Final		
Operating Revenues				
Aid from governmental agencies	\$ 9,100,000	\$ 9,100,000	\$ 9,116,942	\$ 16,942
Other state income	686,759	686,759	509,483	(177,276)
Grant awards and other income	10,000	10,000	11,500	1,500
Total Operating Revenues	9,796,759	9,796,759	9,637,925	(158,834)
Operating Expenditures				
Payroll	1,191,000	1,191,000	1,046,392	144,608
Employee benefits	330,000	330,000	271,823	58,177
Office expense	88,000	72,000	50,960	21,040
Insurance	32,000	32,000	25,684	6,316
Professional and specialized services	310,000	330,000	298,952	31,048
Administrative cost (County of Kern)	19,000	14,000	9,229	4,771
Publications and legal notice	21,000	12,000	3,794	8,206
Contribution to agents	9,056,528	9,065,528	8,368,753	696,775
Rental and lease	81,000	81,000	77,704	3,296
Travel and transportation	24,000	18,000	9,211	8,789
Utilities	18,000	18,000	16,067	1,933
Telephone	13,000	13,000	11,037	1,963
Miscellaneous	14,000	21,000	17,188	3,812
Total Operating Expenditures	11,197,528	11,197,528	10,206,794	990,734
Operating Loss	(1,400,769)	(1,400,769)	(568,869)	831,900
Nonoperating Revenues				
Interest income	92,000	92,000	204,800	112,800
Total Nonoperating Revenues	92,000	92,000	204,800	112,800
Net Change in Fund Balance	(1,308,769)	(1,308,769)	(364,069)	944,700
Fund Balance, Beginning of Year	19,604,589	19,604,589	19,604,589	-
Fund Balance, End of Year	\$ 18,295,820	\$ 18,295,820	\$ 19,240,520	\$ 944,700

The accompanying notes are an integral part of these financial statements.

**KERN COUNTY CHILDREN AND FAMILIES COMMISSION
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

In November of 1998, California voters approved Proposition 10, which levied a 50-cent tax on each pack of cigarettes sold. Revenues generated from the tobacco tax are used to fund local health, child care, and education programs that promote early childhood development. These programs target children during their first five years of life and focus on anti-tobacco education programs.

On December 15, 1998, the Kern County Board of Supervisors, in accordance with Proposition 10, passed and adopted an urgency ordinance, which created the Kern County Children and Families Commission (the Commission), also doing business as First 5 Kern County, established the membership of the Commission, and authorized the establishment of the Kern County Children and Families Trust Fund.

The Commission has been determined to be a blended component unit of Kern County (the County) under accounting principles generally accepted in the United States of America (GAAP). As such, the results of its operations are also included in the County's Comprehensive Annual Financial Report.

B. Accounting Pronouncements Implemented

The Commission implemented the following Governmental Accounting Standards Board (GASB) Statements in the current financial statements.

Statement No. 75	<i>Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions</i>	This standard replaces the requirements of Statements No. 45, <i>Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions, as amended</i> , and No. 57, <i>Other Postemployment Benefits (OPEB) Measurements by Agent Employers and Agent Multiple-Employer Plans</i> , for OPEB. This standard did not impact the financial statements or disclosures of the Commission as the Commission does not have OPEB.
Statement No. 81	<i>Irrevocable Split-Interest Agreements</i>	This standard did not impact the financial statements or disclosures of the Commission as the Commission does not have these type of transactions.
Statement No. 85	<i>Omnibus 2017</i>	There was no significant impact on the financial statements of the Commission as a result of the implementation of this standard.
Statement No. 86	<i>Certain Debt Extinguishment Issues</i>	This standard did not impact the financial statements or disclosures of the Commission as the Commission does not account or report in-substance defeasance of debt.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Basis of Presentation, Basis of Accounting, and Measurement Focus

In accordance with the GASB Statement No. 34, *Financial Statements and Management's Discussion and Analysis for State and Local Governments*, the financial statements consisted of the following:

- Government-wide financial statements
- Fund financial statements
- Notes to the financial statements

1. Government-Wide Financial Statements

The government-wide financial statements consist of the statement of net position and the statement of activities. The government-wide financial statements distinguish programs of the Commission that are principally supported by intergovernmental revenues (governmental activities) from programs that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Commission include Early Child Care and Education, Parent Education and Support Services, Health and Wellness, and Integration of Services and Administration.

The statement of net position and the statement of activities display information about the Commission as a whole. The statement of net position presents the financial condition of the governmental activities of the Commission at fiscal year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Commission's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and, therefore, clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues, not classified as program revenues, are presented as general revenues of the Commission with certain limited exceptions.

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. The government-wide financial statements are reported using the economic financial resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when the liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met, except for the timing requirement.

2. Fund Financial Statements

The accounts of the Commission are organized on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The Commission's governmental fund is accounted for using a flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reflects the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. Therefore, revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. The Commission, in general, considers revenues available if they are collected within 180 days after year-end. Grants are recognized as revenue as soon as all eligibility requirements have been satisfied. Expenditures that meet the accrual criteria are recorded when the related fund liability is incurred, except for certain liabilities such as compensated absences, which are recognized when payment

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Basis of Presentation, Basis of Accounting, and Measurement Focus (Continued)

2. Fund Financial Statements (Continued)

is due. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements, therefore, include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the fund financial statements for the governmental fund.

General Fund

The General Fund is the general operating fund of the Commission and accounts for all revenues and expenditures of the Commission.

D. Proposition 10 Tax Increments and Non-Exchange Transactions

Non-exchange transactions, in which the Commission gives or receives value without directly receiving or giving equal value in exchange, include Proposition 10 tax increments and other grants. On an accrual basis of accounting, revenue from taxes is recognized in the fiscal year for which the taxes are levied or assessed.

E. Net Position

Net position represents the residual interest in the Commission's assets after liabilities are deducted. In accordance with GASB Statement No. 34, the fund balance section on the statement of net position was combined to report total net position and present it in three broad components: net investment in capital assets; restricted; and unrestricted. Net investment in capital assets includes capital assets net of accumulated depreciation. Net position is restricted when constraints are imposed by third parties or by law through constitutional provisions or enabling legislation. All other net position is unrestricted. The Commission's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position are available. The Commission reported \$9,365,567 and \$9,115,748 of restricted net position for the fiscal years ended June 30, 2018 and 2017, respectively, for funded programs, new program funding, and other events.

F. Fund Balance

In the fund financial statements, governmental funds report fund balances as nonspendable, restricted, committed, assigned, or unassigned based primarily on the extent to which the Commission is bound to honor constraints on how specific amounts can be spent.

1. *Nonspendable fund balance*—amounts that cannot be spent because they are either (a) not spendable in form or (b) legally or contractually required to be maintained intact. The Commission's General Fund nonspendable balance represents prepaid expenditures.
2. *Restricted fund balance*—amounts with constraints placed on their use that are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation.
3. *Committed fund balance*—amounts that can only be used for specific purposes determined by formal action of the Commission's highest level of decision-making authority (the Commissioners) and that remain binding unless removed in the same manner. The underlying action that imposed the limitation needs to occur no later than the close of the reporting period.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

F. Fund Balance (Continued)

The aggregate balance of the Commission's General Fund committed balance was \$9,365,567 and \$9,115,748 as of June 30, 2018 and 2017, respectively. The details of these amounts are shown below:

	<u>2018</u>	<u>2017</u>
Funded Programs	\$ 9,088,567	\$ 8,893,748
Community Events and Program Outreach	37,000	32,000
Cost Benefit Analysis	30,000	50,000
Systems Expansion	70,000	-
New Program Funding	<u>140,000</u>	<u>140,000</u>
Total	<u>\$ 9,365,567</u>	<u>\$ 9,115,748</u>

4. *Assigned fund balance*—amounts that are constrained by the Commission's intent to be used for specific purposes. The intent can be established at either the highest level of decision-making authority, by a governing body, or an official designated for that purpose.
5. *Unassigned fund balance*—the residual classification for the Commission's General Fund that includes amounts not contained in the other classifications.

Stabilization Arrangements

In June 2017, the Commissioners approved Action Item Number 9. Under the formal action, a portion of the fund balance of the General Fund is set aside for emergency situations, such as revenue shortages or budgetary imbalances. The Commission's policy is to maintain a \$3 million reserve in its five-year financial plan to provide for contingencies such as:

- Cushion against unanticipated revenue losses
- Increase support for successful programs
- Fund new programs or initiatives
- Use as matching funds
- Honor contractual obligations during closeout in the event of a repeal of Proposition 10

The Commissioners establish, modify, or rescind fund balance commitments and assignments by passage of an ordinance or resolution. This is done through adoption of the budget and subsequent budget amendments that occur throughout the year.

The Commission's policy is to first apply committed resources and then assigned resources when an expenditure is incurred for purposes for which any amounts in any of these unrestricted fund value classifications could be used. The Commission's policy is to first apply restricted resources when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available.

G. Budgeting Procedures

Each year management of the Commission prepares a proposed budget that is presented to the Commissioners. The annual budget is legally enacted through adoption of the budget by the Commissioners. It is then entered in the Kern County Auditor-Controller's Financial Management System.

Budgets are prepared on the modified accrual basis of accounting. Operating budgets that have not been encumbered lapse at the end of the fiscal year.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

H. Compensated Absences

Accumulated unpaid employee vacation benefits are recognized as liabilities of the Commission. The current and noncurrent portions of the liabilities are not reported in the Commission's General Fund. The entire compensated absences liability when incurred is reported on the government-wide financial statements.

I. Cash

The Commission maintains up to \$2,500,000 at Valley Republic Bank (VRB) to process accounts payable and payroll. This amount is replenished as needed from amounts invested at the County. The Federal Deposit Insurance Corporation (FDIC) insures cash balances held at VRB up to \$250,000. Additionally, the principal amount of \$2,500,000 is collateralized at 110% of the deposit.

VRB participates in the local agency security program allowing VRB to accept public funds. As required by the California Government Code, VRB pledges collateral for the portion of public funds on deposit that exceeds the FDIC insurance amount. The market value of the securities VRB pledges has a market value of at least 110% of the secured deposits. This provides protection for the uninsured portion of these deposits.

The Commission maintains substantially all of its cash with the Kern County Treasurer-Tax Collector. This is an interest bearing account. The County pools these funds with those of other agencies in the County and invests the cash. These pooled funds are carried at cost, which approximates fair value.

J. Accounts Receivable

The Commission only accrues revenues it deems collectible within one year of the balance sheet date; accordingly, no allowance for doubtful accounts is required.

K. Capital Assets

The Commission's policy is to capitalize purchases of property and equipment above \$5,000. Purchases of furniture and equipment under \$5,000 are expensed as incurred. The Commission maintains an inventory list to track vehicles and equipment purchased with a value of less than \$5,000. Depreciation expense is calculated using the straight-line method and accumulated depreciation at year-end is included in capital assets. The Commission depreciates equipment over 5 years.

L. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2 – CASH

Cash as of June 30, 2018 and 2017, consisted of the following:

	<u>2018</u>	<u>2017</u>
Cash in the Banks	\$ 1,925,172	\$ 425,195
Cash in Kern County Investment Pool	<u>16,351,087</u>	<u>19,644,835</u>
Total Cash and Cash Equivalents	<u>\$ 18,276,259</u>	<u>\$ 20,070,030</u>
Total Interest Income	<u>\$ 240,983</u>	<u>\$ 204,800</u>

Cash on Hand and in Banks

Investments Authorized by the California Government Code and the Commission's Investment Policy

The table below identifies the **investment types** that are authorized for the Commission by the California Government Code (or the Commission's investment policy, where more restrictive). The table also identifies certain provisions of the California Government Code (or the Commission's investment policy, where more restrictive) that address **interest rate risk**, **credit risk**, and **concentration of credit risk**.

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment in One Issuer</u>
Local Agency Bonds	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Bankers' Acceptances	180 days	None	None
Commercial Paper	270 days	None	None
Negotiable Certificates of Deposit	5 years	None	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	None	None
Medium-Term Notes	5 years	None	None
Mutual Funds	N/A	None	None
Money Market Mutual Funds	N/A	None	None
Mortgage Pass-Through Securities	5 years	None	None
County Pooled Investment Funds	N/A	100%	None
Local Agency Investment Fund (LAIF)	N/A	None	None

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates.

NOTE 2 – CASH (Continued)Cash on Hand and in Banks (Continued)**Disclosures Relating to Interest Rate Risk** (Continued)

Information about the sensitivity of the fair values of the Commission’s investments to market interest rate fluctuations is provided by the following table that shows the distribution of the Commission’s investments by maturity:

2018		Remaining Maturity			
Investment Type	Amount	12 Months or Less	13 to 24 Months	25 to 60 Months	More Than 60 Months
County Investment Pool	<u>\$ 16,351,087</u>	<u>\$ 16,351,087</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
2017		Remaining Maturity			
Investment Type	Amount	12 Months or Less	13 to 24 Months	25 to 60 Months	More Than 60 Months
County Investment Pool	<u>\$ 19,644,835</u>	<u>\$ 19,644,835</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the California Government Code, the Commission’s investment policy, and the actual rating as of year-end for each investment type. The column marked “exempt from disclosure” identifies those investment types for which GASB Statement No. 40, *Deposit and Investment Risk Disclosures, an amendment of GASB Statement No. 3*, does not require disclosure as to credit risk:

2018		Minimum Legal Rating	Exempt From Disclosure	Rating as of Year-End	
Investment Type	Amount			AAA	Not Rated
County Investment Pool	<u>\$ 16,351,087</u>	<u>N/A</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 16,351,087</u>
2017		Minimum Legal Rating	Exempt From Disclosure	Rating as of Year-End	
Investment Type	Amount			AAA	Not Rated
County Investment Pool	<u>\$ 19,644,835</u>	<u>N/A</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 19,644,835</u>

Custodial Credit Risk

Custodial credit risk for *deposits* is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party.

NOTE 2 – CASH (Continued)

Cash on Hand and in Banks (Continued)

Custodial Credit Risk (Continued)

The California Government Code and the Commission's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits: the California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies.

GASB Statement No. 40 requires that the following disclosure be made with respect to custodial credit risks relating to deposits and investments: \$1,675,969 of the Commission's deposits with financial institutions were in excess of federal depository insurance limits and were held in collateralized accounts as of June 30, 2018.

Investment in County Investment Pool

The Commission is a participant in the County Investment Pool. The fair value of the Commission's investment in this pool is reported in the accompanying financial statements at amounts based upon the Commission's pro-rata share of the fair value provided by the County for the entire County portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County, which are recorded on an amortized cost basis. Interest earned on pooled investments is credited to the Commission based on the Commission's average daily deposit balance during the allocation period with all remaining interest deposited with the County. The Commission's investments and policies are overseen by the Kern County Treasury Oversight Committee. Disclosures in accordance with GASB Statements, including interest rate risk, credit risk, concentration, rating as well as custodial credit risk disclosures for the County's Investment Pool, are included in the County's Comprehensive Annual Financial Report (CAFR). The County's CAFR can be obtained either from the County's web-site at www.co.kern.ca.us or from the County Auditor-Controller's Office located at 1115 Truxtun Avenue, 2nd Floor, Bakersfield, California 93301.

Fair Value Measurements

GASB Statement No. 72 improved the measuring of fair value for financial reporting purposes and enhanced disclosures about the fair value hierarchy as established by accounting principles generally accepted in the United States of America. The Commission categorizes its fair value measurements within the fair value hierarchy. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. The Commission has the following recurring fair value measurements as of June 30, 2018:

- County Investment Pool is valued using significant other observable inputs (Level 2).

NOTE 3 – CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2018, was as follows:

	Balances June 30, 2017	Additions	Deletions	Balances June 30, 2018
Capital assets, being depreciated:				
Vehicles	\$ 25,228	\$ -	\$ -	\$ 25,228
Equipment	42,382	-	-	42,382
Total assets being depreciated	<u>67,610</u>	<u>-</u>	<u>-</u>	<u>67,610</u>
Less accumulated depreciation for:				
Vehicles	(25,228)	-	-	(25,228)
Equipment	<u>(21,850)</u>	<u>(4,274)</u>	<u>-</u>	<u>(26,124)</u>
Total accumulated depreciation	<u>(47,078)</u>	<u>(4,274)</u>	<u>-</u>	<u>(51,352)</u>
Total capital assets, net	<u>\$ 20,532</u>	<u>\$ (4,274)</u>	<u>\$ -</u>	<u>\$ 16,258</u>

Capital asset activity for the year ended June 30, 2017, was as follows:

	Balances June 30, 2016	Additions	Deletions	Balances June 30, 2017
Capital assets, being depreciated:				
Vehicles	\$ 25,228	\$ -	\$ -	\$ 25,228
Equipment	42,760	21,372	(21,750)	42,382
Total assets being depreciated	<u>67,988</u>	<u>21,372</u>	<u>(21,750)</u>	<u>67,610</u>
Less accumulated depreciation for:				
Vehicles	(25,228)	-	-	(25,228)
Equipment	<u>(37,586)</u>	<u>(4,301)</u>	<u>20,037</u>	<u>(21,850)</u>
Total accumulated depreciation	<u>(62,814)</u>	<u>(4,301)</u>	<u>20,037</u>	<u>(47,078)</u>
Total capital assets, net	<u>\$ 5,174</u>	<u>\$ 17,071</u>	<u>\$ (1,713)</u>	<u>\$ 20,532</u>

Depreciation expense at June 30, 2018 and 2017, was \$4,274 and \$4,301, respectively.

NOTE 4 – CHANGES IN COMPENSATED ABSENCES

A schedule of changes in long-term debt for the years ended June 30, 2018 and 2017 was as follows:

	June 30, 2017	Additions	Deletions	June 30, 2018	Due Within One Year
Compensated Absences, Net	<u>\$ 121,487</u>	<u>\$ 104,200</u>	<u>\$ (89,150)</u>	<u>\$ 136,537</u>	<u>\$ 98,301</u>
	June 30, 2016	Additions	Deletions	June 30, 2017	Due Within One Year
Compensated Absences, Net	<u>\$ 134,401</u>	<u>\$ 107,331</u>	<u>\$ (120,245)</u>	<u>\$ 121,487</u>	<u>\$ 93,283</u>

NOTE 5 – OPERATING LEASE

The Commission leases approximately 5,078 gross square feet consisting of the building, parking area, and landscaping located at 2724 L Street, Bakersfield, California. The three year lease began July 1, 2018, and ends on June 30, 2021. Required payments on the lease are \$7,166 per month.

Rent expense under this agreement was \$72,000 for both of the years ended June 30, 2018 and 2017. Future minimum lease payments are as follows:

<u>Year Ending June 30,</u>		
2019	\$	85,992
2020		85,992
2021		<u>85,992</u>
Total	<u>\$</u>	<u>257,976</u>

NOTE 6 – CONTRACTED PROGRAMS

The Commission has agreements with various contractors for the child development program and the term of these contracts end June 30, 2020. The Commission is obligated to reimburse the contractors for all necessary and reasonable expenses incurred in accordance with the project budget for providing the services on behalf of the Commission. The remaining balance of the contracts as of June 30, 2018 and 2017, was \$18,534,714 and \$27,307,120, respectively.

NOTE 7 – DEFERRED COMPENSATION 457 PLAN

On February 15, 2000, the Commission established a deferred compensation plan administered by California Public Employees' Retirement System. The plan is a voluntary savings program that allows employees to defer any amount, subject to annual limits, from each paycheck on a pre-tax basis. The plan covers substantially all of its employees. The Commission contributes up to 15% of gross pay per year. Contributions for the years ended June 30, 2018 and 2017 were \$113,604 and \$102,939, respectively. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency. Amounts accumulated under the plan have been invested in several investment options at the direction of the employees.

NOTE 8 – COMMITMENTS AND CONTINGENCIES

The Commission contracts with various service providers for data management services and for evaluation and reporting services. The Commission entered into the following agreements:

1. Carney's Business Technology Center for network management services for \$50,220 from July 1, 2016, to June 30, 2019; the balance on the contract at June 30, 2018, is \$16,740.
2. Persimmony International, Inc., for data management services from April 1, 2015, to June 30, 2020, for \$480,816; the balance on the contract at June 30, 2018, is \$183,677.

In addition to the above, the Commission had outstanding encumbrances of \$2,169,740 and \$2,469,434 at June 30, 2018 and 2017, respectively.

NOTE 9 – PROGRAM EVALUATION

The Commission spent \$383,542 and \$388,871 on program evaluation for the fiscal years 2017-18 and 2016-17, respectively.

NOTE 10 – SUBSEQUENT EVENTS

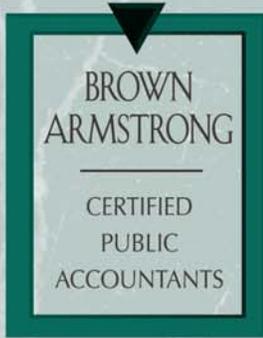
Subsequent events were reviewed through September 12, 2018, which was the date the financial statements were available to be issued.

NOTE 11 – FUTURE ACCOUNTING PRONOUNCEMENTS

GASB Statements listed below will be implemented in future financial statements.

Statement No. 83	<i>Certain Asset Retirement Obligations</i>	The provisions of this statement are effective for reporting periods beginning after June 15, 2018. The Commission has not determined the impact, if any, upon implementation of this statement.
Statement No. 84	<i>Fiduciary Activities</i>	The provisions of this statement are effective for reporting periods beginning after December 15, 2018. The Commission has not determined the impact, if any, upon implementation of this statement.
Statement No. 87	<i>Leases</i>	The provisions of this statement are effective for reporting periods beginning after December 15, 2019. The Commission has not determined the impact, if any, upon implementation of this statement.
Statement No. 88	<i>Certain Disclosures Related to Debt, including Direct Borrowing and Direct Placements</i>	The requirements of this statement are effective for reporting periods beginning after June 15, 2018. The Commission has not determined the impact, if any, upon implementation of this statement.
Statement No. 89	<i>Accounting for Interest Cost Incurred Before the End of a Construction Period</i>	The requirements of this statement are effective for reporting periods beginning after December 15, 2019. The Commission has not determined the impact, if any, upon implementation of this statement.

COMPLIANCE SECTION



BROWN ARMSTRONG

Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Commissioners
Kern County Children and Families Commission
Bakersfield, California

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We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and the General Fund of the Kern County Children and Families Commission (the Commission), a component unit of Kern County, as of and for the fiscal year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements, and have issued our report thereon dated September 12, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Commission's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Commission's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Commission's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

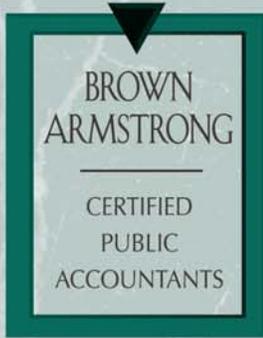
Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Commission's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Commission's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

*Brown Armstrong
Accountancy Corporation*

Bakersfield, California
September 12, 2018



BROWN ARMSTRONG

Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT ON STATE COMPLIANCE

To the Commissioners
Kern County Children and Families Commission
Bakersfield, California

Compliance

We have audited the Kern County Children and Families Commission's (the Commission), a component unit of Kern County, compliance with the requirements specified in the State of California's *Standards and Procedures for Audits of Local Entities Administering the California Children and Families Act*, issued by the State Controller's Office, applicable to the Commission's statutory requirements identified below for the fiscal year ended June 30, 2018.

Management's Responsibility

Management is responsible for compliance with the requirements of the laws and regulations applicable to the California Children and Families Act.

Auditor's Responsibility

Our responsibility is to express an opinion on the Commission's compliance with the requirements referred to above, based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the State of California's *Standards and Procedures for Audits of Local Entities Administering the California Children and Families Act*, issued by the State Controller's Office. Those standards and the State of California's *Standards and Procedures for Audits of Local Entities Administering the California Children and Families Act* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a direct and material effect on the statutory requirements listed below. An audit includes examining on a test basis, evidence about the Commission's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance. However, our audit does not provide a legal determination of the Commission's compliance with those requirements. In connection with the audit referred to above, we selected and tested transactions and records to determine the Commission's compliance with the state laws and regulations applicable to the following items:

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<u>Description</u>	<u>Audit Guide Procedures</u>	<u>Procedures Performed</u>
Contracting and Procurement	6	Yes
Administrative Costs	3	Yes
Conflict of Interest	3	Yes
County Ordinance	4	Yes
Long-Range Financial Plans	2	Yes
Financial Condition of the Commission	1	Yes
Program Evaluation	3	Yes
Salaries and Benefit Policies	2	Yes

Opinion

In our opinion, the Commission complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on the California Children and Families Program for the year ended June 30, 2018.

This report is intended solely for the information of the Commissioners, the County Commission, the State Commission, the State Controller's Office, and management of the Commission and is not intended to be, and should not be, used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

*Brown Armstrong
Accountancy Corporation*

Bakersfield, California
September 12, 2018