

FIRST 5 KERN
KERN COUNTY CHILDREN AND FAMILIES COMMISSION

Regular Meeting
Wednesday, June 6, 2018
2:00 P.M.

Kern County Superintendent of Schools
1300 17th Street, Room 1A
Bakersfield, California

AGENDA

COMMISSION TO CONVENE

ROLL CALL: Commissioners: Aunai, Curioso, Lerude, Murphy, Perez, Robles, Sandrini, Sill, Wasson

CONSENT AGENDA / OPPORTUNITY FOR PUBLIC COMMENT: ALL ITEMS LISTED WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE AND NON-CONTROVERSIAL BY COMMISSION STAFF. CONSENT ITEMS WILL BE CONSIDERED FIRST AND MAY BE APPROVED BY ONE MOTION IF NO MEMBER OF THE COMMISSION OR AUDIENCE WISHES TO COMMENT OR ASK QUESTIONS. IF COMMENT OR DISCUSSION IS DESIRED BY ANYONE, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED IN THE LISTED SEQUENCE WITH AN OPPORTUNITY FOR ANY MEMBER OF THE PUBLIC TO ADDRESS THE COMMISSION CONCERNING THE ITEM BEFORE ACTION IS TAKEN.

PUBLIC PRESENTATIONS

- 1) This portion of the meeting is reserved for persons to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission. Commissioners may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information or request staff to report back to the Commission at a later meeting. Also, the Commission may take action to direct staff to place a matter of business on a future agenda. **SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME BEFORE MAKING YOUR PRESENTATION.**

REPORTS AND ANNOUNCEMENTS

- 2) Committee member announcements and reports – Commissioners may make an announcement or a report on their own activities. They may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. (Gov. Code 54954.2[a])
- 3) Budget and Finance Committee Report – Commissioner Murphy, Chair
- 4) Community Outreach and Communications Committee Report – Commissioner Sill, Chair
- 5) Project Review Committee Report – Commissioner Sandrini, Chair



- 6) Personnel Committee Report – Commissioner Robles, Chair
- 7) Executive Director’s Report – Roland Maier

ACTION ITEMS

- 8) First Kern Cost Benefit Analysis Report – Jianjun Wang, Ph.D. & Jinping Sun, Ph.D., California State University, Bakersfield – RECEIVE AND FILE
- 9) *Minutes of the Children and Families Commission meeting of April 4, 2018 – APPROVE
- 10) Fiscal Year 2018-19 Budget – ADOPT THE FISCAL YEAR 2018-19 BUDGET; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE ANY DOCUMENTS NECESSARY AND TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE ADOPTED BUDGET.
- 11) Five-Year Financial Plan – APPROVE THE FIVE-YEAR FINANCIAL PLAN; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY ACTIONS NECESSARY TO IMPLEMENT THE FIVE-YEAR FINANCIAL PLAN.
- 12) Amendment Number 4 to Project 2015.1.5 (Medically Vulnerable Care Coordination Project of Kern County) APPROVE AMENDMENT 4 TO MEDICALLY VULNERABLE CARE COORDINATION PROJECT OF KERN COUNTY FOR FISCAL YEAR 2018-19, INCREASE TOTAL COMPENSATION IN AN AMOUNT NOT TO EXCEED \$265,000; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT OR OTHER DOCUMENT(S) TO PROVIDE THE SERVICES DESCRIBED, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE CONTINUED FUNDING OF THE PROGRAM.
- 13) Professional Services Agreement with Marc R. Thibault – APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH MARC R. THIBAUT, INDEPENDENT CONSULTANT; FOR A TERM OF ONE YEAR; IN AN AMOUNT NOT TO EXCEED \$40,000; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENTS NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.
- 14) Professional Services Agreement with Lisa Conradi, Psy.D. – APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH LISA CONRADI, PSY.D., INDEPENDENT CONSULTANT; FOR A TERM OF TWELVE MONTHS; IN AN AMOUNT NOT TO EXCEED \$12,000; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENTS NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.

- 15) Professional Services Agreement with Jianjun Wang, Ph.D. – APPROVE AN AGREEMENT WITH JIANJUN WANG, PH.D. AS PRINCIPAL INVESTIGATOR FOR EVALUATION SERVICES; FOR A TERM OF THREE YEARS, IN AN AMOUNT NOT TO EXCEED \$96,720 ANNUALLY; AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE ANY AGREEMENTS OR OTHER DOCUMENTS NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.
- 16) Renewal of Lease Agreement for Office Space – AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE RENEWAL FOR THE PROPERTY LOCATED AT 2724 L STREET IN BAKERSFIELD FOR A TERM OF THREE YEARS BEGINNING JULY 1, 2018 THROUGH JUNE 30, 2021; IN AN AMOUNT NOT TO EXCEED \$85,992 ANNUALLY; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE LEASE AGREEMENT AND ANY OTHER DOCUMENTS NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM.
- 17) Project 2018.3.01 (Emergency Child Care Bridge Program – Kern County Department of Human Services) FUND THE PROGRAM WITH THE KERN COUNTY DEPARTMENT OF HUMAN SERVICES FOR A TERM OF SIX MONTHS IN AN AMOUNT NOT TO EXCEED \$25,318, BEGINNING JANUARY 1, 2018 THROUGH JUNE 30, 2018; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT OR OTHER DOCUMENT(S) TO PROVIDE THE SERVICES DESCRIBED, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE CONTINUED FUNDING OF THE PROGRAM.
- 18) Amendment Number 1 to Project 2017.2.01 (Help Me Grow Kern County – Community Action Partnership of Kern) APPROVE AMENDMENT 1 TO HELP ME GROW KERN COUNTY FOR FISCAL YEAR 2018-19, INCREASE TOTAL COMPENSATION IN AN AMOUNT NOT TO EXCEED \$50,921. AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT OR OTHER DOCUMENT(S) TO PROVIDE THE SERVICES DESCRIBED, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE CONTINUED FUNDING OF THE PROGRAM.
- 19) *Recommendations of the Personnel Committee on Employee Handbook – APPROVE THE RECOMMENDED CHANGES TO THE EMPLOYEE HANDBOOK; AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE CHANGES.

MISCELLANEOUS DOCUMENTS TO BE RECEIVED AND FILED

- 20) *Monthly Financial Reports for March and April 2018 – RECEIVE AND FILE
- 21) *Minutes of the Community Outreach and Communications Committee meeting of March 28, 2018 – RECEIVE AND FILE

- 22) *Minutes of the Project Review Committee meeting of May 7, 2018 – RECEIVE AND FILE
- 23) *Minutes of the Budget and Finance Committee meeting of May 21, 2018 – RECEIVE AND FILE
- 24) *Minutes of the Personnel Committee meeting of May 25, 2018 – RECEIVE AND FILE
- 25) *Authorization to Destroy Commission Records – AUTHORIZE EXECUTIVE DIRECTOR TO SHRED AND DISPOSE OF ATTACHED COMMISSION RECORDS.

ADJOURNMENT

26) Adjourn to Wednesday, August 1, 2018, 2:00 P.M., 1300 17th Street, Board RM 1A

FUTURE MEETINGS

First 5 Kern Commission	August 1, 2018	2:00 P.M.	KCSOS 1300 17 th St.
First 5 Kern Commission	October 3, 2018	2:00 P.M.	KCSOS 1300 17 th St.
First 5 Kern Commission	December 5, 2018	2:00 P.M.	KCSOS 1300 17 th St.
Technical Advisory Committee	June 18, 2018	3:00 P.M.	First 5 Kern Office
Technical Advisory Committee	September 17, 2018	3:00 P.M.	First 5 Kern Office
Technical Advisory Committee	December 17, 2018	3:00 P.M.	First 5 Kern Office

COMMITTEE ASSIGNMENTS – STANDING COMMITTEES

EXECUTIVE

Wasson (Chair)
 Robles (Vice Chair)
 Murphy (Treasurer)
 Sill (Secretary)

TECHNICAL ADVISORY

Lerude (Chair)
 Curioso
 Aunai
 Sandrini (alternate)

PERSONNEL

Robles (Chair)
 Murphy
 Wasson
 Sill
 Aunai (alternate)

BUDGET AND FINANCE

Murphy (Chair)
 Curioso
 Lerude
 Robles
 Sandrini (alternate)



COMMITTEE ASSIGNMENTS – AD HOC COMMITTEES (Subject to Change)

COMMUNITY OUTREACH
AND COMMUNICATIONS

Sill (Chair)
Aunai
Sandrini
Wasson

PROJECT REVIEW

Sandrini (Chair)
Curioso
Lerude
Perez

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

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All agenda item supporting documentation is available for public review in the Office of First 5 Kern, 2724 L Street, Bakersfield, California, during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at that same location.