

FIRST 5 KERN
KERN COUNTY CHILDREN AND FAMILIES COMMISSION

Regular Meeting
Wednesday, March 7, 2018
8:30 A.M.

Kern County Superintendent of Schools
1300 17th Street, Room 1B
Bakersfield, California

MINUTES

COMMISSION CONVENED @ 8:32 A.M.

Present Commissioners: Jonah (Michelle Curioso proxy), Lerude, Robles, Sill, Sandrini, Wasson
Absent Commissioners: Aunai, Murphy, Perez

Note: Ai, Co, Le, My, Pz, Rs, Si, Sl, and Wn are abbreviations for Commissioners, Aunai, Curioso, Lerude, Murphy, Perez, Robles, Sandrini, Sill and Wasson respectively. Alternate Commissioners are also similarly denoted. For example, “Co-SI” denotes Commissioner Curioso made the motion and Commissioner Sill seconded it. The abbreviation “AB” means absent and “ABD” abstained. “All ayes” means that all Commissioners present voted affirmatively. “NO” indicates a negative vote by the indicated Commissioner(s).

PUBLIC PRESENTATIONS

- 1) None

REPORTS AND ANNOUNCEMENTS

- 2) Committee member announcements and reports
 - Commissioner Curioso reported on the Black Infant Health program’s PSA that will be shown at the Maya Theater in the month of March. The PSA was viewed by the Commission.
- 3) Personnel Committee Report
 - Commissioner Robles reported the Personnel Committee met on February 26, 2018.
 - Commissioner Robles reported there was a discussion regarding the Kaiser Permanente \$30,000 grant to support the Trauma Informed Care (TIC) trainings facilitated by the MVCCP program.
 - Commissioner Robles reported there was a discussion regarding the consultant work of Marc Thibault. The Personnel Committee voted to continue the contract with Marc Thibault for the 2018-19 fiscal year.
 - Commissioner Robles reported there was a discussion regarding Mr. Maier’s health benefits. Commission Robles asked Mr. Maier to speak on the item.
 - Mr. Maier reported he will no longer have health insurance with First 5 Kern. Mr. Maier reported he will collect a stipend in lieu of health insurance and it is projected to save the organization \$16,000 per year. Mr. Maier reported this will go into effect April 1, 2018.



- Commissioner Robles reported the committee went into a closed session to discuss a personnel item and no action was taken.

4) Executive Director’s Report – Roland Maier

- Mr. Maier reported he will be out of the office for his annual trip to the Indian Wells Tennis Tournament beginning Thursday, March 8, 2018, and returning Tuesday, March 13, 2018. Mr. Maier stated he could be reached while he is out of the office.
- Mr. Maier reported the Trauma Informed Care (TIC) trainings will begin on March 13, 2018. Mr. Maier reported the initial training cohort was 75, but has since been expanded to 100.

ACTION ITEMS

Wn-Rs Ai, My, Pz-AB All Ayes
Wn-Rs Ai, My, Pz-AB All Ayes

- 5) *Minutes of the Children and Families Commission meeting of October 4, 2017 – APPROVE
- 6) *Minutes of the Children and Families Commission meeting of December 6, 2017 – APPROVE

Wn-Rs Ai, My, Pz-AB All Ayes

- 7) *Minutes of the Children and Families Commission meeting of February 7, 2018 – APPROVE

Rs-Sl Ai, My, Pz-AB All Ayes

- 8) Amendment Number 3 to Project 2015.1.05 (Medically Vulnerable Care Coordination Project) APPROVE AMENDMENT 3 TO PROJECT (MEDICALLY VULNERABLE CARE COORDINATION PROJECT OF KERN COUNTY) FOR FISCAL YEAR 2017-18, INCREASE TOTAL COMPENSATION IN AN AMOUNT NOT TO EXCEED \$255, 000; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT OR OTHER DOCUMENT(S) TO PROVIDE THE SERVICES DESCRIBED, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE CONTINUED FUNDING OF THE PROGRAM.

- Discussion – Mr. Maier reported there would be another Amendment to this Agreement in April Commission meeting to include the \$30,000 from Kaiser Permanente.

Wn-Le Ai, My, Pz-AB All Ayes

- 9) Professional Services Agreement with Lisa Conradi – APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH LISA CONRADI, INDEPENDENT CONSULTANT; FOR A TERM OF SEVEN MONTHS; IN AN AMOUNT NOT TO EXCEED \$12,000; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENTS NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.

- Discussion – Mr. Maier reported these funds are supported by the \$30,000 Trauma Informed Care grant from Kaiser Permanente.

- 10) Professional Services Agreement with Judi Sherman – APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH JUDI SHERMAN, INDEPENDENT CONSULTANT; FOR A TERM OF SEVEN MONTHS; IN AN AMOUNT NOT TO EXCEED \$2,000; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENTS NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.

Wn-SI
Ai, My, Pz-AB
All Ayes

MISCELLANEOUS DOCUMENTS TO BE RECEIVED AND FILED

- 11) *Monthly Financial Reports for September 2017, October 2017, November 2017, December 2017 and January 2018 – RECEIVE AND FILE
- 12) *Report on Expenditure under the Policy on Support of Community Activities and Events (Downtown Business Association) – RECEIVE AND FILE
- 13) *Report on Expenditure under the Policy on Support of Community Activities and Events (Kern County Department of Human Services – Safely Surrendered Baby Campaign) – RECEIVE AND FILE
- 14) *Report on Expenditure under the Policy on Support of Community Activities and Events (American General Media Health and Wellness Expo) – RECEIVE AND FILE
- 15) *Report on Expenditure under the Policy on Support of Community Activities and Events (Kern Literacy Council) – RECEIVE AND FILE
- 16) *Report on Expenditure under the Policy on Support of Community Activities and Events (American General Media Kidfest) – RECEIVE AND FILE
- 17) *Electronic Mail from the CDA Foundation, dated November 23, 2017, re: Thank You – RECEIVE AND FILE
- 18) *Minutes of the Technical Advisory Committee meeting of September 18, 2017 – RECEIVE AND FILE
- 19) *Minutes of the Personnel Committee meeting of February 26, 2018 – RECEIVE AND FILE

Wn-Rs
Ai, My, Pz-AB
All Ayes

Wn-Rs
Ai, My, Pz-AB
All Ayes

Wn-Rs
Ai, My, Pz-AB
All Ayes

Wn-Rs
Ai, My, Pz-AB
All Ayes

Wn-Rs
Ai, My, Pz-AB
All Ayes

Wn-Rs
Ai, My, Pz-AB
All Ayes

Wn-Rs
Ai, My, Pz-AB
All Ayes

Wn-Rs
Ai, My, Pz-AB
All Ayes

Wn-Rs
Ai, My, Pz-AB
All Ayes

ADJOURNED @ 8:45A.M.

- 20) Adjourn to Wednesday, April 4, 2018, 2:00 P.M., 5701 Truxtun Avenue, Suite 201 Board RM
- Mr. Maier announced the next Commission Meeting will take place at the Kern Health Systems' Board Room on the 2nd floor.

STRATEGIC PLANNING

Immediately after the regular Commission meeting is adjourned, the Commission will conduct its annual strategic planning workshop. This workshop will last approximately three hours. It is designed for the continued education of Commissioners and staff, and will be facilitated by Marc Thibault, Independent Contractor.

FUTURE MEETINGS

First 5 Kern Commission	April 4, 2018	2:00 P.M.	5701 Truxtun Avenue, Suite 201
First 5 Kern Commission	June 6, 2018	2:00 P.M.	KCSOS 1300 17 th St.
First 5 Kern Commission	August 1, 2018	2:00 P.M.	KCSOS 1300 17 th St.
First 5 Kern Commission	October 3, 2018	2:00 P.M.	KCSOS 1300 17 th St.
First 5 Kern Commission	December 5, 2018	2:00 P.M.	KCSOS 1300 17 th St.
Technical Advisory Committee	March 19, 2018	3:00 P.M.	First 5 Kern Office
Technical Advisory Committee	June 18, 2018	3:00 P.M.	First 5 Kern Office
Technical Advisory Committee	September 17, 2018	3:00 P.M.	First 5 Kern Office
Technical Advisory Committee	December 17, 2018	3:00 P.M.	First 5 Kern Office

COMMITTEE ASSIGNMENTS – STANDING COMMITTEES

EXECUTIVE

Sandrini (Chair)
 Robles (Vice Chair)
 Murphy (Treasurer)
 Jonah (Secretary)

TECHNICAL ADVISORY

Wasson (Chair)
 Sill
 Lerude
 Aunai (alternate)

PERSONNEL

Robles (Chair)
 Jonah
 Sandrini
 Sill
 Murphy (alternate)

BUDGET AND FINANCE

Murphy (Chair)
 Aunai
 Lerude
 Wasson
 Sandrini (alternate)

COMMITTEE ASSIGNMENTS – AD HOC COMMITTEES (Subject to Change)

COMMUNITY OUTREACH
 AND COMMUNICATIONS

Sill (Chair)
 Aunai
 Robles
 Wasson

PROJECT REVIEW

Jonah (Chair)
 Lerude
 Murphy
 Perez



COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

The meeting facilities of First 5 Kern (Kern County Children and Families Commission) are accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Technical Advisory Committee may request assistance at the First 5 Kern office, 2724 L Street, Bakersfield, California or by calling (661) 328-8888. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

All agenda item supporting documentation is available for public review in the Office of First 5 Kern, 2724 L Street, Bakersfield, California, during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at that same location.