

FIRST 5 KERN
KERN COUNTY CHILDREN AND FAMILIES COMMISSION

Regular Meeting
Wednesday, March 7, 2018
8:30 A.M.

Kern County Superintendent of Schools
1300 17th Street, Room 1B
Bakersfield, California

AGENDA

COMMISSION TO CONVENE

ROLL CALL: Commissioners: Aunai, Jonah, Lerude, Murphy, Perez, Robles, Sandrini, Sill, Wasson

CONSENT AGENDA / OPPORTUNITY FOR PUBLIC COMMENT: ALL ITEMS LISTED WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE AND NON-CONTROVERSIAL BY COMMISSION STAFF. CONSENT ITEMS WILL BE CONSIDERED FIRST AND MAY BE APPROVED BY ONE MOTION IF NO MEMBER OF THE COMMISSION OR AUDIENCE WISHES TO COMMENT OR ASK QUESTIONS. IF COMMENT OR DISCUSSION IS DESIRED BY ANYONE, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED IN THE LISTED SEQUENCE WITH AN OPPORTUNITY FOR ANY MEMBER OF THE PUBLIC TO ADDRESS THE COMMISSION CONCERNING THE ITEM BEFORE ACTION IS TAKEN.

PUBLIC PRESENTATIONS

- 1) This portion of the meeting is reserved for persons to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission. Commissioners may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information or request staff to report back to the Commission at a later meeting. Also, the Commission may take action to direct staff to place a matter of business on a future agenda. **SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME BEFORE MAKING YOUR PRESENTATION.**

REPORTS AND ANNOUNCEMENTS

- 2) Committee member announcements and reports – Commissioners may make an announcement or a report on their own activities. They may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. (Gov. Code 54954.2[a])
- 3) Personnel Committee Report – Commissioner Robles, Chair
- 4) Executive Director’s Report – Roland Maier



ACTION ITEMS

- 5) *Minutes of the Children and Families Commission meeting of October 4, 2017 – APPROVE
- 6) *Minutes of the Children and Families Commission meeting of December 6, 2017 – APPROVE
- 7) *Minutes of the Children and Families Commission meeting of February 7, 2018 – APPROVE
- 8) Amendment Number 3 to Project 2015.1.05 (Medically Vulnerable Care Coordination Project) APPROVE AMENDMENT 3 TO PROJECT (MEDICALLY VULNERABLE CARE COORDINATION PROJECT OF KERN COUNTY) FOR FISCAL YEAR 2017-18, INCREASE TOTAL COMPENSATION IN AN AMOUNT NOT TO EXCEED \$255, 000; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT OR OTHER DOCUMENT(S) TO PROVIDE THE SERVICES DESCRIBED, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE CONTINUED FUNDING OF THE PROGRAM.
- 9) Professional Services Agreement with Lisa Conradi – APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH LISA CONRADI, INDEPENDENT CONSULTANT; FOR A TERM OF SEVEN MONTHS; IN AN AMOUNT NOT TO EXCEED \$12,000; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENTS NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.
- 10) Professional Services Agreement with Judi Sherman – APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH JUDI SHERMAN, INDEPENDENT CONSULTANT; FOR A TERM OF SEVEN MONTHS; IN AN AMOUNT NOT TO EXCEED \$2,000; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE PROFESSIONAL SERVICES AGREEMENT AND ANY OTHER DOCUMENTS NECESSARY, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS AGREEMENT.

MISCELLANEOUS DOCUMENTS TO BE RECEIVED AND FILED

- 11) *Monthly Financial Reports for September 2017, October 2017, November 2017, December 2017 and January 2018 – RECEIVE AND FILE
- 12) *Report on Expenditure under the Policy on Support of Community Activities and Events (Downtown Business Association) – RECEIVE AND FILE
- 13) *Report on Expenditure under the Policy on Support of Community Activities and Events (Kern County Department of Human Services – Safely Surrendered Baby Campaign) – RECEIVE AND FILE

- 14) *Report on Expenditure under the Policy on Support of Community Activities and Events (American General Media Health and Wellness Expo) – RECEIVE AND FILE
- 15) *Report on Expenditure under the Policy on Support of Community Activities and Events (Kern Literacy Council) – RECEIVE AND FILE
- 16) *Report on Expenditure under the Policy on Support of Community Activities and Events (American General Media Kidfest) – RECEIVE AND FILE
- 17) *Electronic Mail from the CDA Foundation, dated November 23, 2017, re: Thank You – RECEIVE AND FILE
- 18) *Minutes of the Technical Advisory Committee meeting of September 18, 2017 – RECEIVE AND FILE
- 19) *Minutes of the Personnel Committee meeting of February 26, 2018 – RECEIVE AND FILE

ADJOURNMENT

- 20) Adjourn to Wednesday, April 4, 2018, 2:00 P.M., 5701 Truxtun Avenue, Suite 201 Board RM

STRATEGIC PLANNING

Immediately after the regular Commission meeting is adjourned, the Commission will conduct its annual strategic planning workshop. This workshop will last approximately three hours. It is designed for the continued education of Commissioners and staff, and will be facilitated by Marc Thibault, Independent Contractor.

FUTURE MEETINGS

First 5 Kern Commission	April 4, 2018	2:00 P.M.	5701 Truxtun Avenue, Suite 201
First 5 Kern Commission	June 6, 2018	2:00 P.M.	KCSOS 1300 17 th St.
First 5 Kern Commission	August 1, 2018	2:00 P.M.	KCSOS 1300 17 th St.
First 5 Kern Commission	October 3, 2018	2:00 P.M.	KCSOS 1300 17 th St.
First 5 Kern Commission	December 5, 2018	2:00 P.M.	KCSOS 1300 17 th St.
Technical Advisory Committee	March 19, 2018	3:00 P.M.	First 5 Kern Office
Technical Advisory Committee	June 18, 2018	3:00 P.M.	First 5 Kern Office
Technical Advisory Committee	September 17, 2018	3:00 P.M.	First 5 Kern Office
Technical Advisory Committee	December 17, 2018	3:00 P.M.	First 5 Kern Office

COMMITTEE ASSIGNMENTS – STANDING COMMITTEES

EXECUTIVE

Sandrini (Chair)
 Robles (Vice Chair)
 Murphy (Treasurer)
 Jonah (Secretary)

TECHNICAL ADVISORY

Wasson (Chair)
 Sill
 Lerude
 Aunai (alternate)

PERSONNEL

Robles (Chair)
 Jonah
 Sandrini
 Sill
 Murphy (alternate)

BUDGET AND FINANCE

Murphy (Chair)
 Aunai
 Lerude
 Wasson
 Sandrini (alternate)

COMMITTEE ASSIGNMENTS – AD HOC COMMITTEES (Subject to Change)

COMMUNITY OUTREACH
 AND COMMUNICATIONS

Sill (Chair)
 Aunai
 Robles
 Wasson

PROJECT REVIEW

Jonah (Chair)
 Lerude
 Murphy
 Perez

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

The meeting facilities of First 5 Kern (Kern County Children and Families Commission) are accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Technical Advisory Committee may request assistance at the First 5 Kern office, 2724 L Street, Bakersfield, California or by calling (661) 328-8888. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

All agenda item supporting documentation is available for public review in the Office of First 5 Kern, 2724 L Street, Bakersfield, California, during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at that same location.

