

**FIRST 5 KERN**  
**KERN COUNTY CHILDREN AND FAMILIES COMMISSION**

Regular Meeting  
Wednesday, February 1, 2017  
2:00 P.M.

Kern County Superintendent of Schools  
1300 17<sup>th</sup> Street, Board Room 1A  
Bakersfield, California

**AGENDA**

COMMISSION TO CONVENE

ROLL CALL: Commissioners: Aunai, Couch, Jonah, Lerude, Murphy, Robles, Sandrini, Sill,  
Wasson

CONSENT AGENDA / OPPORTUNITY FOR PUBLIC COMMENT: ALL ITEMS LISTED WITH AN  
ASTERISK (\*) ARE CONSIDERED TO BE ROUTINE AND NON-CONTROVERSIAL BY  
COMMISSION STAFF. CONSENT ITEMS WILL BE CONSIDERED FIRST AND MAY BE  
APPROVED BY ONE MOTION IF NO MEMBER OF THE COMMISSION OR AUDIENCE  
WISHES TO COMMENT OR ASK QUESTIONS. IF COMMENT OR DISCUSSION IS  
DESIRED BY ANYONE, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA  
AND WILL BE CONSIDERED IN THE LISTED SEQUENCE WITH AN OPPORTUNITY FOR  
ANY MEMBER OF THE PUBLIC TO ADDRESS THE COMMISSION CONCERNING THE  
ITEM BEFORE ACTION IS TAKEN.

PUBLIC PRESENTATIONS

- 1) This portion of the meeting is reserved for persons to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission. Commissioners may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information or request staff to report back to the Commission at a later meeting. Also, the Commission may take action to direct staff to place a matter of business on a future agenda. **SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME BEFORE MAKING YOUR PRESENTATION.**

REPORTS AND ANNOUNCEMENTS

- 2) Committee member announcements and reports – Commissioners may make an announcement or a report on their own activities. They may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. (Gov. Code 54954.2[a])
- 3) Project Review Committee Report – Commissioner Jonah, Chair
- 4) Technical Advisory Committee Report – Commissioner Wasson, Chair



- 5) Executive Director’s Report – Roland Maier

SPECIAL PRESENTATIONS

- 6) Contractor Highlight – Mountain Communities Family Resource Center – Anne Burnaugh, Director
- 7) First 5 Kern Annual Report 2015-16 – Jianjun Wang, Ph.D., Principal Investigator, California State University, Bakersfield

ACTION ITEMS

- 8) \*Minutes of the Children and Families Commission meeting of December 7, 2016 – APPROVE
- 9) First 5 Kern Annual Report 2015-16 – RECEIVE AND FILE
- 10) Amendment Number 2 to Project 2015.1.05 (Medically Vulnerable Care Coordination Project) APPROVE AMENDMENT 2 TO PROJECT 2015.1.05 (MEDICALLY VULNERABLE CARE COORDINATION PROJECT OF KERN COUNTY) FOR FISCAL YEAR 2016-17, INCREASE TOTAL COMPENSATION IN AN AMOUNT NOT TO EXCEED \$245,000; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT OR OTHER DOCUMENT(S) TO PROVIDE THE SERVICES DESCRIBED, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE CONTINUED FUNDING OF THIS PROGRAM.
- 11) Help Me Grow Kern County-CAPK – APPROVE PROJECT 2017.2.01 (HELP ME GROW KERN COUNTY – CAPK) IN AN AMOUNT NOT TO EXCEED \$85,174; AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT AND OR ANY DOCUMENTS NECESSARY , SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE PROGRAM.
- 12) \*Commission Website – APPROVE THE UTILIZATION OF THE MARCOM GROUP, INC., FOR WEBSITE DEVELOPMENT AND MANAGEMENT SERVICES; AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT OR OTHER DOCUMENT(S) TO PROVIDE THE SERVICES NEEDED, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS PROGRAM.
- 13) \*Recommendations of staff to the Administrative and Personnel Policy Manual (Employee Handbook) – APPROVE THE REVISED CHANGES TO THE EMPLOYEE HANDBOOK AND AUTHORIZE THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE CHANGES.

MISCELLANEOUS DOCUMENTS TO BE RECEIVED AND FILED

- 14) \*Monthly Financial Reports of November and December 2016 – RECEIVE AND FILE
- 15) \*Report on Expenditure under the Policy on Support of Community Activities and Events (Kern County Department of Human Services) – RECEIVE AND FILE
- 16) \*Minutes of the Project Review Committee meeting of January 11, 2017 – RECEIVE AND FILE

ADJOURNMENT

Adjourn to Wednesday, March 1, 2017, 8:30-11:30 A.M., 2000 K Street-Larry Reider Bldg., Room 101, Strategic Planning Workshop

FUTURE MEETINGS

First 5 Kern Commission	March 1, 2017	8:30 A.M.	Larry Reider Bldg. RM 101
First 5 Kern Commission	April 5, 2017	2:00 P.M.	KCSOS 1300 17 <sup>th</sup> St.
First 5 Kern Commission	June 7, 2017	2:00 P.M.	KCSOS 1300 17 <sup>th</sup> St.
First 5 Kern Commission	August 2, 2017	2:00 P.M.	KCSOS 1300 17 <sup>th</sup> St.
First 5 Kern Commission	October 4, 2017	2:00 P.M.	KCSOS 1300 17 <sup>th</sup> St.
First 5 Kern Commission	December 6, 2017	2:00 P.M.	KCSOS 1300 17 <sup>th</sup> St.
Technical Advisory Committee	March 1, 2017	8:30 A.M.	Larry Reider Bldg. RM 101
Technical Advisory Committee	March 20, 2017	10:00 A.M.	First 5 Kern Office
Technical Advisory Committee	June 19, 2017	10:00 A.M.	First 5 Kern Office
Technical Advisory Committee	September 18, 2017	10:00 A.M.	First 5 Kern Office
Technical Advisory Committee	December 11, 2017	10:00 A.M.	First 5 Kern Office

COMMITTEE ASSIGNMENTS – STANDING COMMITTEES

EXECUTIVE

Sandrini (Chair)  
 Robles (Vice Chair)  
 Murphy (Treasurer)  
 Jonah (Secretary)

TECHNICAL ADVISORY

Wasson (Chair)  
 Sill  
 Lerude  
 Aunai (alternate)

PERSONNEL

Robles (Chair)  
 Jonah  
 Sandrini  
 Sill  
 Murphy (alternate)

BUDGET AND FINANCE

Murphy (Chair)  
 Aunai  
 Lerude  
 Wasson  
 Sandrini (alternate)



COMMITTEE ASSIGNMENTS – AD HOC COMMITTEES (Subject to Change)

COMMUNITY OUTREACH  
AND COMMUNICATIONS

Sill (Chair)  
Aunai  
Robles  
Wasson

PROJECT REVIEW

Jonah (Chair)  
Lerude  
Murphy  
Couch

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

The meeting facilities of First 5 Kern (Kern County Children and Families Commission) are accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Technical Advisory Committee may request assistance at the First 5 Kern office, 2724 L Street, Bakersfield, California or by calling (661) 328-8888. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

All agenda item supporting documentation is available for public review in the Office of First 5 Kern, 2724 L Street, Bakersfield, California, during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at that same location.