

FIRST 5 KERN
KERN COUNTY CHILDREN AND FAMILIES COMMISSION

Regular Meeting
Wednesday, August 3, 2016

Kern County Superintendent of Schools
1300 17th Street, Board Room 1A
Bakersfield, California

MINUTES

COMMISSION CONVENEED @ 2:03 P.M.

Present: Commissioners: Maggard, Robles, Sandrini; Alternate Sill

Absent: Commissioners: Aunai, Jonah, Murphy, Rhoades, Wasson

Note: Ai, Jh, Md, My, Rs, Rbs, Si, Wr and Wn are abbreviations for Commissioners, Aunai, Jonah, Maggard, Murphy, Rhoades, Robles, Sandrini, Walker and Wasson respectively. Alternate Commissioners are also similarly denoted. For example, “Co-Rd” denotes Commissioner Curioso made the motion and Commissioner Reed seconded it. The abbreviation “AB” means absent and “ABD” abstained. “All ayes” means that all Commissioners present voted affirmatively. “NO” indicates a negative vote by the indicated Commissioner(s).

PUBLIC PRESENTATIONS

- 1) None

-Commissioner Murphy entered the meeting @ 2:06 P.M.

-Commissioner Sandrini pulled consent Item 18 and a motion was made as revised by Commissioner Maggard to approve the consent agenda and second by Commissioner Robles.

REPORTS AND ANNOUNCEMENTS

- 2) None
- 3) Personnel Committee Report
 - Commissioner Robles gave an update of the Personnel Committee meeting held Friday, July 27, 2016, and reported that there was much discussion on the topics of the Communications Officer, Chief Program and Evaluation Officer vacancies and how or whether to fill them; and changes to the employee handbook. Mr. Maier will present to the full Commission at its next meeting date, Wednesday, October 5, 2016, the next steps.

- 4) Outreach and Communications Report
 - Jan St Pierre, Communications Officer, reported that First 5 Kern was one of the many vendors at KidFest, held at the Kern County Museum, Saturday, July 16, 2016, and due to the extreme heat the turnout was dismal compared to previous years.
 - Ms. St Pierre reported that she'll attend the Ready Set Back 2 School Health & Wellness Fair, sponsored by the Kern County Department of Child Support Services, Thursday, August 4, 2016, at the Kern County Fairgrounds, 9:00-12:00 P.M. Ms. St Pierre went on to say that we've prepared more than 150 backpacks for the little ones that First 5 Kern serves.

- 5) Executive Director's Report
 - Mr. Maier gave an update on the Local Dental Pilot Project (LDPP) as part of the Dental Transformation Initiative from the Department of Health Care Services. The application deadline was August 16, but has been extended to September 30, 2016.
 - Mr. Maier reported that First 5 California and partner State agencies have announced the 2nd Annual Child Health, Education and Care Summit, November 8, 2016. Mr. Maier invited Commissioners to attend and for those interested in attending, contact the First 5 Kern office so that we can take care of your registration and lodging.
 - Mr. Maier reported that in preparation for Strategic Planning, we want to know what the needs are in the community. Mr. Maier went on to say that staff has scheduled 14 town hall meetings throughout Kern County to begin early spring. Prior to staff will organize a dry run with Greenfield SRI sometime in October to work out any kinks, if any.
 - Mr. Maier gave an update of the California Home Visiting Conference, co-hosted by the Association. One of the keynote speakers was David Willis, M.D., director of HRSA's Division of Home Visiting and Early Childhood Systems in the Maternal and Child Health Bureau, presenting The Future of Home Visiting & Other Major Federal and State Initiatives, and overall focusing on practice and policy.

-Commissioner Jonah entered the meeting @ 2:11 P.M.

- Mr. Maier reported that staff Paula De La Riva, Program Officer, Marc Thibault, Independent Contractor and Sarah Zucker, Program Specialist, Help Me Grow National Foundation, have been working on the early identification of children that need assistance of some kind in our area and hoping to close the gaps by next summer.
- Mr. Maier reported that staff is up and going with the MIP Accounting Software Program, now completing in house all of our recons and paying bills through Valley Republic Bank.

SPECIAL PRESENTATIONS

- 6) McFarland Unified School District/McFarland Family Resource Center
 - Margie Perez, Coordinator, introduced Victor Hopper, Superintendent and Ambelina Duran, Deputy Superintendent who thanked the Commission for their support. Ms. Perez then presented a PowerPoint presentation on Case Management and Services to Increase Family Stability.

- 7) Delano Union School District/Delano School Readiness
 - Michael Bledsoe, Director, Child Development and Transitional Kindergarten gave a PowerPoint presentation on the Team Work: Merging the FRC with Early Childcare and Education.
- 8) First 5 Kern Social Media Projects
 - Jan St Pierre, Communications Officer reported after a couple months we now have our social media sites up and going.
 - Sharon Powell, Administrative Assistant, reported that the purpose of social media for First 5 Kern is to communicate with others, to provide information as it relates to our population and invited Commissioners and contractors to send information to her if they would like assistance in promoting an event. Ms. Powell invited all to visit First 5 Kern's Twitter and Facebook accounts to LIKE, and to FOLLOW us.

ACTION ITEMS

- Mg-Rbs
Ai, Jh, Rs, Wn – AB
All Ayes 9) Minutes of the Children and Families Commission meeting of June 1, 2016 – APPROVED
- My-Rbs
Ai, Rs, Wn – AB
All Ayes 10) Resolution expressing appreciation to Jan St Pierre, Communications Officer, for her service to the children of Kern County – ADOPTED RESOLUTION
- Md-My
Ai, Rs, Wn – AB
All Ayes 11) Notice of Closed Session – Public Employee Performance Evaluation (Title: Executive Director) (Government Code Section 54957)
 - Motion to convene into closed session at 3:09 P.M.
 - The Board reconvened from closed session at 3:15 P.M., with Commissioner Sandrini reporting out that the Executive Director, Roland Maier, will continue employment, with a salary increase from step 4 to step 5.

MISCELLANEOUS DOCUMENTS TO BE RECEIVED AND FILED

- Mg-Rbs
Ai, Jh, Rs, Wn – AB
All Ayes 12) Monthly Financial Report of May and June 2016 – RECEIVED AND FILED
- Mg-Rbs
Ai, Jh, Rs, Wn – AB
All Ayes 13) Report on Expenditure under the Policy on Support of Community Activities and Events (Kern County Department of Human Services) – RECEIVED AND FILED
- Mg-Rbs
Ai, Jh, Rs, Wn – AB
All Ayes 14) Report on Expenditure under the Policy on Support of Community Activities and Events (Kern County Child Development Conference) – RECEIVED AND FILED
- Mg-Rbs
Ai, Jh, Rs, Wn – AB
All Ayes 15) Report on Expenditure under the Policy on Support of Community Activities and Events (Advancing Parents) – RECEIVED AND FILED
- Mg-Rbs
Ai, Jh, Rs, Wn – AB
All Ayes 16) Meeting Notes of the Personnel Committee meeting of July 29, 2016 – RECEIVED AND FILED
- Mg-Rbs
Ai, Jh, Rs, Wn – AB
All Ayes 17) Institutional Review Board for Human Subjects Research (IRB/HSR) Protocol 07-91: Renewal of Authorization – RECEIVE AND FILE

Jh-My
Ai, Rs, Wn – AB
All Ayes

- 18) Amended Local Area Agreement for First 5 California Funds (Improve and Maximize Programs so All Children Thrive) – RECEIVE AND FILE

ADJOURNMENT @ 3:16 P.M.

- 19) Adjourned to Wednesday, October 5, 2016, 2:00 P.M., 1300 17th Street, Board Room 1A